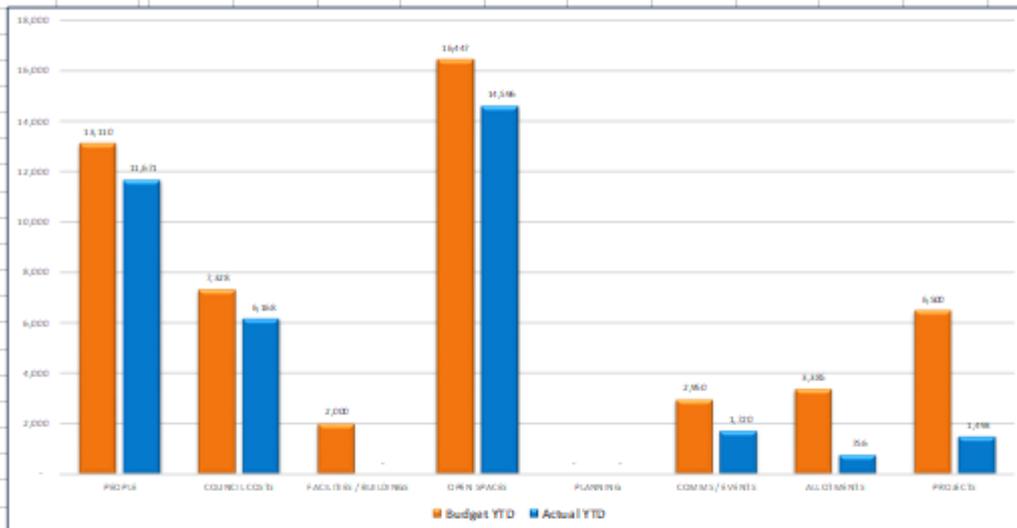


Finance Sub-Group

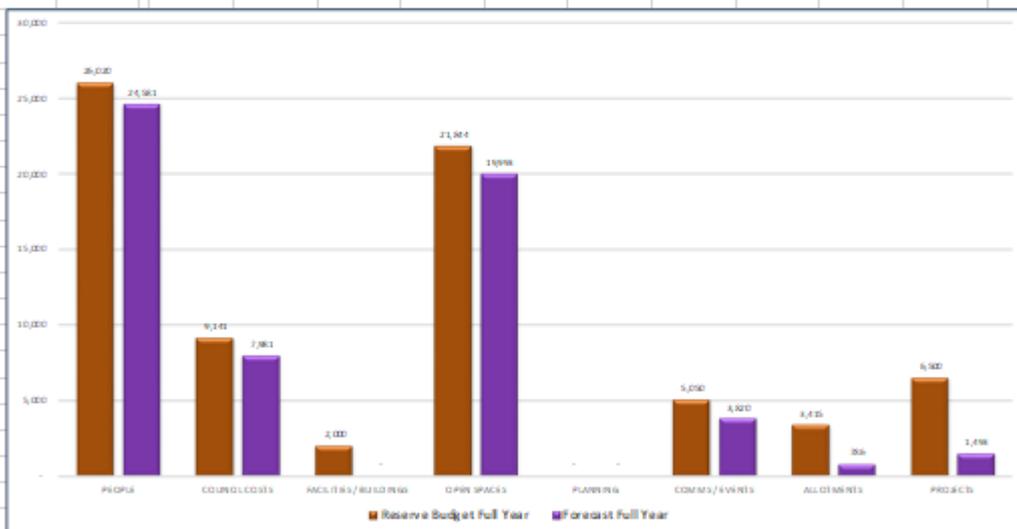
Minutes of the Finance Sub-group meeting held at the Vicars Cross Community Centre, Oldfield Drive, Vicars Cross, on Thursday 17th October at 2019 at 6pm

1	<p>Present: Cllrs Peter Bulmer, Krissie Myler (VXCC), John Salt (Traffic & Transport) and Keith Scargill (Planning)</p> <p>Apologies: Cllrs Pauline Cox (Comms & Events), Martin Whitley (Caldy Valley) and Sue Rigby/Jo Evans (Open Spaces)</p> <p>In attendance: Kath Lloyd, Clerk</p>
2	<p>Declarations of Interest: none declared</p>
3	<p>Minutes and matters arising: the minutes from the meeting on 12th Sept were approved as accurate and the following matters arising were noted:</p> <ul style="list-style-type: none"> • The VAT reclaim is outstanding, Clerk to action asap • The Youth Project is outstanding, Clerk working with United Reform Church and police to agree project specification • Councillor Allowances: the sub group considered the draft policy which had been circulated prior to the meeting. RESOLVED: that the sub group recommends approval of the policy subject to clarification regarding the tax situation for councillors, to be referred to Nov meeting
4	<p>Financial update: the Clerk gave an overview of the financial situation at the end of Sept, expenditure is in line with the budget set at the start of the year. The Finance Report and Forecast had been circulated to the sub group prior to the meeting and the members noted that the reserves will increase this year as planned.</p>
5	<p>Vicars Cross Community Centre: Cllr Myler reported that the community centre continues year on year to increase its income from room bookings. The honesty café trial has now ended and will not be continued although the centre may continue to offer bottles of water on a contribution basis.</p> <p>Cllr Myler urged the sub group to consider the resolution from the Vicars Cross Community Centre Sub Group - <i>that the sub group recognises that the community centre needs a new heating system and urges the Finance Sub Group to identify the necessary funding to enable this.</i> The Centre Manager has received 3 quotes and the preferred option would enable the work to replace the heating system early in the new year at a cost of £6939 + VAT.</p> <p>Cllr Salt suggested that if such major work was to be carried out, it should be done using a ground heat source system and incorporate solar panels and full insulation. The Centre is currently awaiting the outcome of a Rural Energy Fund application to fund insulation and solar panels. Cllr Salt cited the success of a similar scheme at Ashton Hayes School who have recently completed an environmentally friendly heating project. RESOLVED: that a project plan be drawn up, with a completion date of Oct 2020, to enable the centre to move forward with an environmentally sustainable heating system, incorporating the refurbishment of the disused shower room and toilets and a new ceiling in the main hall though the access of a Local Government Loan.</p> <p>*Cllr Bulmer left the meeting at this point</p>
6	<p>Grounds Maintenance Contract: the current contract with Countrywide has been in place for</p>

	a number of years however, the specification needs to be updated to include site measurements and other details. To be deferred to next meeting.
7	<p>Sub Group Expenditure:</p> <ul style="list-style-type: none"> a) Open Spaces – Vaughans Lane play equipment: the Clerk shared the details of the quote and a verbal overview of the plans to repair the existing roundabout alongside the new equipment. Full council authorised expenditure of up to £15000 at the Sept 2019 meeting. b) Comms & Events – Christmas Events: expected to be under £500 c) Caldly Valley – grant towards toilet refurbishment: the Sub Group considered an application from the Caldly Valley Neighbourhood Centre Manager for £2000 towards the toilet refurbishment RESOLVED: that the Parish Council approve a contribution of £2000 but that any future applications are made by the JMC, not the Centre Manager.
8	<p>CWaC Consultation on Enforcement Services: http://inside.cheshirewestandchester.gov.uk/get_involved/consultations/enforcement_policy_consultation RESOLVED: that the Clerk prepare a draft response with an Impact Briefing Note for consideration by full council</p>
9	Correspondence – no specific items to report
10	Date and time of next meeting: Thursday 14 th Nov 2019 at 6pm
11	<p>Information Exchange: Cllr Salt updated the sub group on the proposed footpath/cycleway that he will be proposing to council and shared the maps and diagrams. It is envisaged that funding would come from S106 monies and that Huntington Parish Council would be involved.</p>



Year to date -- Budget vs Actual £



Full Year -- Reserve Budget vs Forecast £

£	30/09/2019	AVAILABLE FUNDS	PEOPLE	COUNCIL COSTS	FACILITIES / BUILDINGS	OPEN SPACES	PLANNING	COMMS / EVENTS	ALLOTMENTS	PROJECTS	E - EXPENSE	INC - EXP
	Budget YTD	85,520	13,110	7,328	2,000	16,447	-	2,950	3,385	6,500	51,720	33,800
	Actual YTD	85,170	11,671	6,168	-	14,506	-	1,720	756	1,493	36,404	48,766
	Budget vs Actual YTD £	- 350	1,439	1,160	2,000	1,851	-	1,230	2,629	5,007	15,316	14,966
	Reserve Budget Full Year	85,520	26,020	9,141	2,000	21,844	-	5,050	3,415	6,500	79,970	11,550
	Forecast Full Year	85,170	24,581	7,981	-	19,993	-	3,820	786	1,493	58,654	26,516
	Reserve Budget vs Forecast FY £	- 350	1,439	1,160	2,000	1,851	-	1,230	2,629	5,007	15,316	

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START OF YEAR	Cashbook balance	49,564	Reserve Funds E + Josh's Jumps E 10259	10,259	General Fund	39,305
	Period change (/ +)	48,766	Period change (/ +)	697	movement (/ +)	49,463
PERIOD END	Cashbook balance	98,330	Reserve Funds E + Josh's Jumps E9562	9,562	General Fund	88,769