

MINUTES

Communications & Events Sub-Committee meeting held on Wednesday 11th September 2019 at the Parish Council office in VXCC at 6pm.

1	Present: Cllrs Sara Evans and Amanda Miller (acting Chair) and John Tacon Apologies: Cllrs Pauline Cox, Rick Nieto, Mark Pearson In attendance: Kath Lloyd, Clerk
2	Declarations of Interest: none identified
3	Minutes of last meeting and matters arising: the sub group reviewed the minutes from the meeting on 5 th June 2019 and noted outstanding item: <ul style="list-style-type: none"> - Advertisement on facebook, notice boards etc asking community to identify venues for litter picks. RESOLVED: Clerk to action asap
4	Annual Summer Picnic: the sub group received a copy of the final report on the James Richard Circus and a verbal report on the Summer Picnic which had both taken place on Saturday 22 nd June. The parish council agreed on 22 nd July to invite the Circus to return in 2020 which the Clerk has done. RESOLVED: that a separate Spring/Summer event should be considered that doesn't clash with the Circus
5	Great Boughton in Bloom: The sub group received a verbal report from the Clerk, noting the following: <ul style="list-style-type: none"> - The winners have been identified (a mix of self-nominated and judge nominated) - The photographs are with Deva Print for enlarging and laminating – to be collected on Monday 16th September - The Sherriff, Cllr Gill Watson has confirmed that she and her consort will attend - The speaker is Simon Brown from Chester Transition who will talk about Incredible Edibles - Invitations have been sent out to award winners and partners - Filled planters and garden vouchers have been ordered from Walkers Garden Centres
6	Christmas Events: The Christmas Carol Singalong has been agreed for Friday 13 th Dec from 6.30pm. The sub group discussed the issue of lighting and RESOLVED: <ul style="list-style-type: none"> - That hot drinks be provided, ideally by the vintage horse box as last year - That the event be advertised as "by torchlight" to encourage residents to bring their own torches and lanterns. - A "Best Lantern" competition for under 12's be included
7	Newsletter: Cllrs Miller and Evans are keen to develop the newsletter and Cllr Miller has found some potential free downloadable templates. RESOLVED: <ul style="list-style-type: none"> - That Cllr Miller identifies a suitable template and collects items to put into the newsletter - That Cllr Miller and Evans work with the Clerk to promote the "new look" newsletter through the library, community centres, dentists, doctors etc.
8	Date of next meeting: Wed 13 th Nov at 6pm
9	To agree recommendations for approval – as above
10	Information exchange: the sub group agreed that the November meeting agenda should include: <ol style="list-style-type: none"> 1. New Year social event for councillors/staff/volunteers 2. Spring event – maybe as part of the Annual Parish Meeting (AGM/Annual Assembly)