



Minutes of Communications & Events Sub-Committee meeting held on Monday 18th Sept at the Parish Council office in VXCC at 6pm.

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| 1 | Present: Cllrs Sue Rigby, Pauline Cox, Andy Bayliss, Peter Bulmer and John Tacon |
| 1 | Apologies: Cllr Jo Evans |
| 2 | Minutes of last meeting and matters arising: The minutes from the meeting on 26th July were agreed as accurate. Matters arising were: <ul style="list-style-type: none">• Cllr Bulmer agreed to continue as Acting Chair• The planned Dog Walking Awareness event at Thackeray Drive did not go ahead. ACTION: Clerk to continue to try to contact the Community Support Officers and arrange a new date. |
| 3 | Declarations of Interest: None declared |
| 4 | Update on Great Boughton in Bloom Competition: the Clerk reported that good progress is being made on the organisation of the event. Christopher Ryan the Gardens Team Manager from Chester Zoo is speaking and the Mayor, Cllr Razia Daniels is presenting the Awards. Jodie (VXCC Manager) is using the opportunity to carry out some consultation on the use of the Centre and will be drawing the raffle. Cllr Scargill will be opening and closing proceedings and Cllr Cox offered to "comper" (introductions, thanks etc). The refreshments will include wine and orange juice rather than tea and coffee. The Clerk is still investigating whether Costco or Bookers would be cheaper than Sainsburys. Free glass hire is available from Sainsburys. |
| 5 | Update on Healthy Living Fair: the Clerk is struggling to get Boughton Heath Primary School to confirm a date ACTION: Clerk to email South Ward members to see if any other venues can be identified. |
| 6 | Christmas events: <ul style="list-style-type: none">• It was agreed that the Council will support North and South wards by offering a £50 donation each to Caldly Vally Community Centre and the Centurion Pub for their Xmas trees.• The Council are keen to take part in a Carol Singing event in North Ward. ACTION: Clerk to liaise with the Centurion/URC to agree a date.• There is a newsletter planned for Dec (will need to be ready by 15th Nov) ACTION: Clerk and Cllr Bayliss to liaise on items for newsletter. |
| 8 | Date of next meeting: 30 th Oct at 6pm at VXCC |
| 8 | To agree recommendations for approval as above |



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| 9 | <p>Information exchange:</p> <ul style="list-style-type: none"> It was agreed that a timetable of events/communications would be useful – see attached. John Tacon reported that he had not received a copy of the recent CWaC consultation on 20 mph speed limits. ACTION: Clerk to report to Dave Reese in CWaC. |
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Draft Schedule of events

| Month | Event | Budget £ |
|--------|---|-------------|
| April | Annual Assembly | 100 |
| May | Newsletter ready by 15 th for print in handbooks | 159 |
| Aug | Newsletter ready by 15 th for print in handbooks | 159 |
| Oct | Great Boughton In Bloom | 1000 |
| Nov | Newsletter ready by 15 th for print in handbooks. | 159 |
| | Health Living Fair – 11 th Nov 2 – 4pm | 250 |
| Dec | Friday 15 th Dec – Singing around the Xmas tree with URC & Centurion at 7pm. Donation towards Xmas tree at Centurion & Caldley valley (£50 each) | 100 |
| Feb | Newsletter ready by 15 th for print in handbooks. | 159 |
| | 2017/18 budget | 2086 |
| April | Annual Assembly (room hire, printing of new annual report, refreshments) | 500 |
| May | Newsletter ready by 15 th for print in handbooks. | 159 |
| August | Newsletter ready by 15 th for print in handbooks. | 159 |
| Sept | Great Boughton in Bloom | 800 |
| Nov | Newsletter ready by 15 th for print in handbooks | 159 |
| Dec | Carol singing etc | 100 |
| Feb | Newsletter ready by 15 th for print in handbooks | 159 |
| | 2018/19 budget | 2036 |



Great Boughton
Parish Council