

Great Boughton Parish Council

Minutes of the Vicars Cross Community Centre Sub Group meeting held in VXCC - on Tuesday 11th September 2018 at 4.30pm

1	<p>Present: Cllrs Peter Bulmer and Trevor Jones (Chair) Apologies: Cllrs Nigel Haslock, Krissie Myler and Keith Scargill In attendance: Jodie Ronan, VXCC Manager and Kath Lloyd, Clerk</p>
2	<p>Declarations of interest: no new declarations of interest</p>
3	<p>Review of previous meeting minutes and outstanding actions:</p> <p>ACTION: Jodie to feedback to the subgroup once a review of local hire venue rates has been done – in progress</p> <p>ACTION: Jodie to send Caldly Valley number to people who contact us, and we cannot accommodate their booking – Jodie is referring users groups to Caldly Valley but is not aware that Caldly Valley are yet sending people to VXCC if unable to accommodate. RESOLVED: item to be directed to Caldly Valley Sub Group for consideration from the JMC.</p> <p>ACTION: Jodie to discuss with Kath some ideas on what we could do to celebrate the toilet work – press release and local social media?</p> <p>ACTION: Jodie to amend letter for the playground upgrade to warn local residents about the building works for toilets over the next 4 weeks – completed and invited to Lunch Club</p>
4	<p>Business report review: Jodie reported the following-</p> <p>Upcoming Private Bookings</p> <ul style="list-style-type: none"> ➤ 15/09 – Afternoon Party Booking ➤ 15/09- Evening Reunion Youth Club attenders ➤ 30/09 – Chester Tri one off Yoga booking (Sunday) ➤ 6/10 – Party Booking ➤ 13/10 – Party Booking ➤ 27/10 – Party Booking ➤ 17/11 – 60th Party Booking <p>User Groups Update</p> <ul style="list-style-type: none"> ➤ X my Art 10 week class – fully booked 12 people (started Wed 5th Sept) – querying new course booking from Feb 2019 ➤ Applied Fitness (formally Totally Aktive) only Tuesdays not Wednesdays now. ➤ Yoga moved from Mondays to Thursday PM slot ➤ New contact for Toddler group – Linda left (Kim Webb is now the contact) ➤ Chatter Chairs now started ➤ Cheshire Young Carers Network – fortnightly midweek evening for Young Carers Support Network booked until Mid October <p>Booking Enquiries unable to accommodate –</p> <ul style="list-style-type: none"> ➤ Casteview Group - Recruitment day and interviews day – needed August and we were shut.

	<p>Feedback / Compliments / Complaints</p> <ul style="list-style-type: none"> ➤ Positive feedback from the mindfulness session 26/7 discussions underway for booking another slot. (8 attendees)
5	<p>Building improvements update: Jodie reported that the progress over the last few weeks on the toilet refurbishment had been slow, however, it is hoped that work will be complete within the next week. The Clerk and Jodie are meeting with the contractor's senior management to discuss progress.</p> <p>When the toilets are complete, Kath intends to move back into the original small office and it will be furnished to accommodate small, informal meetings whilst the larger meeting room will be designed to meet the needs of larger, more formal groups.</p>
6	<p>Brightlife project review: Jodie gave an update on the Community Cinema which is going well. The film on 25th July was Edie and 43 tickets were sold, giving a profit of £215. The next film in October is Mama Mia – Here we go again and it is anticipated that tickets will go on sale from 1st Oct.</p> <p>The new Lunch Clubs start this week with a buffet lunch and a Mindfulness Session which has 17 people booked on it. Future sessions are planned and are getting booked up.</p>
7	<p>Members Budget update: there was a brief discussion about the application for the Members Budget which Jodie had circulated prior to the meeting. RESOLVED: that Jodie should submit the application for £2960.34 as soon as possible.</p>
8	<p>Health and safety / policy/ risk assessments: no new issues</p>
9	<p>To review matrix: group reviewed matrix and there were no outstanding issues. The electric safety certificate still has to be obtained but it was agreed that this would wait until after the toilet refurbishment.</p>
10	<p>Date of next meeting: Tuesday 9th Oct at 4.30pm</p>
11	<p>To agree recommendations for approval: as above</p>
12	<p>Information exchange: no additional information shared.</p>