

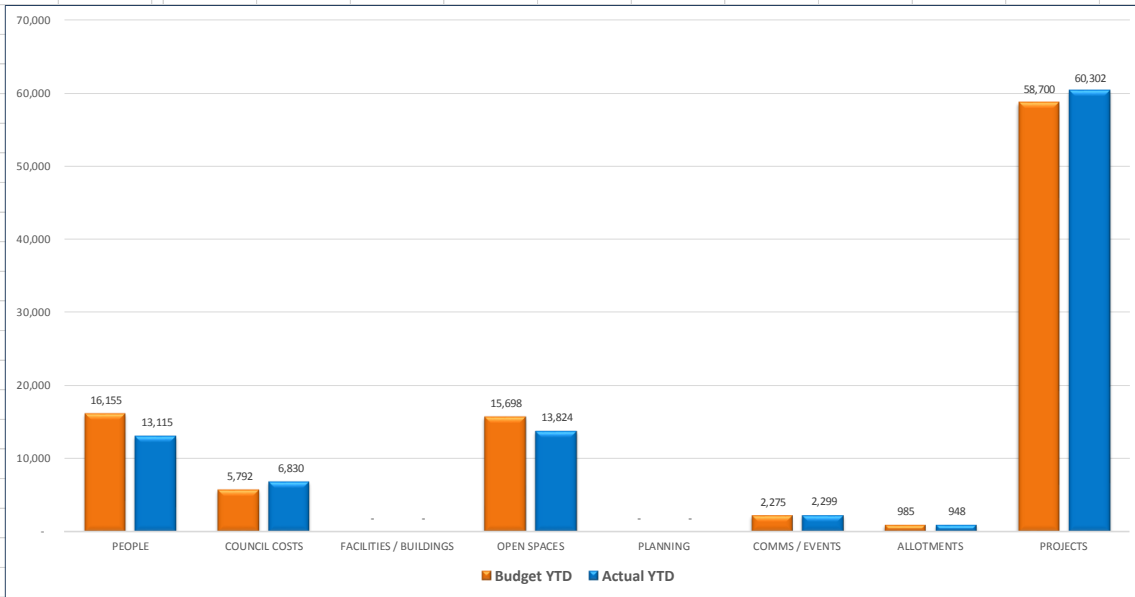


Finance Sub-Group

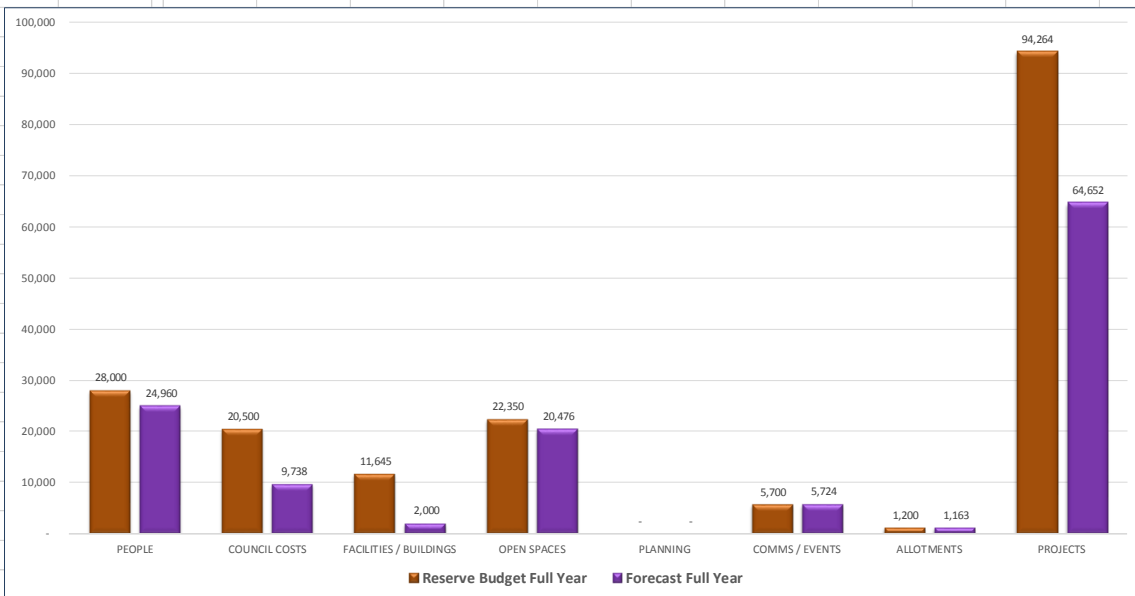
Minutes of the Finance Sub-group meeting held at the Vicars Cross Community Centre, Oldfield Drive, Vicars Cross, on Thursday 15th November 2018 at 5.30pm

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| 1 | Present: Cllrs Peter Bulmer, Trevor Jones and Keith Scargill Apologies for absence: Cllrs Andrew Pannell and Martin Whiteley In attendance: Kath Lloyd, Clerk |
| 2 | Declarations of Interest: none declared |
| 3 | Minutes and matters arising: the minutes from the meeting on 11 th Oct were approved as accurate. The following matters arising were addressed: <ul style="list-style-type: none">• The siting of the bike racks at Caldly Valley Neighbourhood Centre has not yet been agreed, the manager is reluctant to relinquish a parking space and has suggested positioning the bike racks at the side of the building. RESOLVED: Cllr Scargill will raise at the next JMC meeting. In the meantime, the Clerk will ask the Maintenance Officer to install 3 hoops at Vaughans Lane.• The Maintenance Officer Service Specification is currently with the Maintenance Officer for comments and will be brought to the next sub group meeting.• The Clerk reported that on advice from the CWaC Locality Manager, an application for Members Budget of £1250 had been submitted, not the earlier stated £2500 |
| 4 | Budget monitoring: the sub group scrutinised the accounts to the end of October (Appendix 1). The projected spend to the end of the year is within the budget allocated and there are no anticipated issues. |
| 5 | Vicars Cross Community Centre: Cllr Jones reported that VXCC is now using the same monitoring system as GBPC and despite a large spend on the toilet refurbishment, the cash flow is now recovering and there are no concerns. The VXCC Manager will continue to work with Cllr Whiteley to ensure that the monitoring system is accurate. |
| 6 | Members Budgets: VXCC has received a contribution of £2960 from the Members Budgets to provide adult learning facilities. GBPC has applied for £1250 and is still waiting for confirmation that the application has been successful. |
| 7 | Funding requests: <ul style="list-style-type: none">a. Purse bells – the sub group were shown a quote from PCSO George of £56 + VAT (£67.20) for 200 sets of purse bells which PCSO George has requested to support her work with the older and more vulnerable members of the community. RECOMMENDED: that the parish council |

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| | <p>fund the purse bells on this occasion but ask PCSO George for a report on where the bells are distributed.</p> <p><i>b.</i> Open Spaces – the sub group considered the quotes for works at Vaughans Lane play area which had been recommended by the Open Spaces Sub Group on the condition that the grass matting be retained at Caldy Valley instead of new rubber mulch. The total costs being: Caldy Valley - £8950 and Vaughans Lane - £6250 plus VAT. Caldy Valley needs additional groundworks to level the grassed area under the swings whilst Vaughans Lane wet pour will be patched. RECOMMENDED: that the parish council move ahead with these works which are within the planned budget.</p> |
| 8 | <p>Correspondence – the Clerk has received another email from a resident in Oldfield Drive who is unhappy with the changes made at Dulverton Avenue. Cllrs Scargill and Rigby have already visited the resident and Cllr Scargill has written to her agreeing to make some adaptations to the new walkway.</p> |
| 9 | <p>Date and time of next meeting: Thursday 13th December at 5.30pm</p> |
| 10 | <p>Information Exchange:</p> <ul style="list-style-type: none"> • Cllr Bulmer has attended an information session with the Police Commissioner and shared some key messages – PCSO’s are central the Commissioner’s community policing plan. There may be funding from the Safer Communities Fund in the future and the Commissioner is keen to increase the number of Neighbourhood Watch Schemes in Cheshire. |



Year to date -- Budget vs Actual δ



Full Year -- Reserve Budget vs Forecast δ

| 7 | 31/10/2018 | AVAILABLE FUNDS | PEOPLE | COUNCIL COSTS | FACILITIES / BUILDINGS | OPEN SPACES | PLANNING | COMMS / EVENTS | ALLOTMENTS | PROJECTS | Σ - EXPENSE | INC - EXP |
|---|----------------------------------|-----------------|--------|---------------|------------------------|-------------|----------|----------------|------------|----------|-------------|-----------|
| | Budget YTD | 128,200 | 16,155 | 5,792 | - | 15,698 | - | 2,275 | 985 | 58,700 | 99,604 | 28,596 |
| | Actual YTD | 127,354 | 13,115 | 6,830 | - | 13,824 | - | 2,299 | 948 | 60,302 | 97,319 | 30,035 |
| | Budget vs Actual YTD δ | - 846 | 3,040 | - 1,038 | - | 1,874 | - | 24 | 37 | - 1,602 | 2,285 | 1,439 |
| | Reserve Budget Full Year | 183,659 | 28,000 | 20,500 | 11,645 | 22,350 | - | 5,700 | 1,200 | 94,264 | 183,659 | - |
| | Forecast Full Year | 182,813 | 24,960 | 9,738 | 2,000 | 20,476 | - | 5,724 | 1,163 | 64,652 | 128,715 | 54,098 |
| | Reserve Budget vs Forecast FYr δ | - 846 | 3,040 | 10,762 | 9,645 | 1,874 | - | 24 | 37 | 29,612 | 54,944 | |

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|----------------------|-----------------------|---------|--|--------|------------------|--------|
| START OF YEAR | Cashbook balance | 72,491 | Reserve Funds £53659 + Josh's Jumps £10241 | 63,900 | General Fund | 8,590 |
| | Period change (- / +) | 30,035 | Period change (- / +) | - 997 | movement (- / +) | 31,032 |
| PERIOD END | Cashbook balance | 102,526 | Reserve Funds £52659 + Josh's Jumps £10244 | 62,903 | General Fund | 39,623 |

