

Parish Council Office, Vicars Cross Community Centre, Thackeray Drive, Vicars cross, Chester CH3 5LP

Clerk to the Council: Kath Lloyd, Parish Council Office, Vicars Cross Community Centre, Thackeray Drive, Vicars cross, Chester CH3 5LP

**MINUTES OF THE GREAT BOUGHTON PARISH COUNCIL MEETING HELD ON
MONDAY 17th FEBRUARY 2020 AT THE UNITED REFORMM CHURCH, GREEN LANE,
VICARS CROSS CH3 5LL**

537	<p>Present: Cllrs Peter Bulmer, Steve Collings, Jo Evans, Ian Huffer, John Griffiths, Amanda Miller, Krissie Myler, Sue Rigby, John Salt, Keith Scargill, Martin Whitley</p> <p>Apologies: Received from Pauline Cox, Sara Evans, Rick Nieto, Mark Pearson and PCSO George</p> <p>In attendance: Kath Lloyd, Clerk and CWaC Ward Cllr Keith Board The Clerk from Huntington Parish Council was in attendance as an observer.</p>
538	<p>Declarations of Interest: None declared. All parish councillors have been sent their DOIs to review and confirm any changes.</p>
539	<p>PCSO George Report: The Chair, Cllr Bulmer, in PCSO George's absence, gave a brief overview of her report which had been circulated prior to the meeting and highlighted the following:</p> <ol style="list-style-type: none"> 1. The recent bike marking events at Old Laundry Corner and Vicars Cross Community Centre had been very successful with 45 bikes being marked over the two events. All but 3 bikes belonged to residents within the CH3 postcode. 2. PCSO George is working on a parent parking charter with Boughton Heath Academy and has asked for the parish council to fund the leaflets and banner at a cost of £102.20. RESOLVED: contribution of £102.20 approved. 3. Community Cuppa – PCSO George and the Spar in Vicars Cross are holding a community event at Vicars Cross Community Centre on Friday 6th March from 1 – 3pm. Details will be sent to councillors.
540	<p>Open Forum: A resident raised the following concerns that the Clerk will report to Cheshire West and Chester Council:</p> <ul style="list-style-type: none"> • There is a concerning amount of rubbish and overgrown weeds at the junction of Moorcroft Ave and Whitchurch Rd • There are bins continually left outside one particular home on Moorcroft Ave • There was also a request that the next issue of the newsletter carry some advice and requests to residents about tidying the front of their own homes and ensuring that their hedges are kept trimmed within the boundary lines.

	The Clerk will report the issues to Cheshire West and Chester and Cllr Collings agreed to follow up in his role as Ward Cllr.
541	<p>Site for public defibrillator: the defibrillator that was donated by the NW Ambulance Service last year is no longer required at the Premier Inn as the company have decided to install their own in every hotel. There was a discussion about the best place to site the defibrillator and Cllr Salt reminded the meeting that there were already two defibrillators in Vicars Cross so ideally, it should be sited within the Boughton Heath/Caldy Valley area of the parish. The following suggestions were made which the Clerk will follow up:</p> <ul style="list-style-type: none"> - Grosvenor Manor, the new Care Home on Becketts Lane - Flair Hairdressers on Becketts Lane (opposite Old Laundry Corner) - <p>It was also noted that the current equipment is not in a lockable case so needs to be sited indoors but one could be bought at around £500.</p>
542	<p>Centurion Community Action Group: The meeting was reminded of the presentation from the CCAG at the last meeting and the briefing paper which had been sent out prior to the meeting. The Finance Sub Group had posed the question – <i>"Does the parish council have an interest in financially supporting the Centurion Pub as an asset to the community?"</i></p> <p>There was a wide ranging debate, which the Manager of the Centurion and the Chair of the CCAG were present to listen to but did not speak. The following points were raised:</p> <ul style="list-style-type: none"> - How many people from the parish actually use the pub? Could the CCAG conduct a survey and ask users of the pub to register their postcodes for a month to gain an understanding? - A full risk assessment would be essential, which should include long term governance risks and reputational and financial risks to the council - A full and transparent public consultation would be needed in order to move forward - Legal advice and learning from other parish councils who have supported similar ventures would need to be sought - Is the parish council raising false hopes for the CCAG by going forward? - Could be an exciting and financially beneficial project <p>Cllr Salt asked for a named vote and the results were as follows:</p> <p>Cllrs Bulmer, Collings, Griffiths, Miller and Myler voted Yes Cllrs Huffer, Rigby, Scargill and Salt voted No Cllrs Evans and Whiteley abstained.</p> <p>The motion was carried 5:4</p>
543	<p>Minutes and matters arising: the minutes from the last parish council meeting on 20th January were approved as accurate and the meeting noted that the issue of tractors using Caldley Valley Road as a cut through to the Water Treatment Plant in Huntington was still an issue. RESOLVED: the Clerk was asked to work with the Clerk to Huntington Parish Council to find a solution.</p>
544	<p>Council Sub-Groups: The council approved the minutes of the following sub group meetings which had been circulated prior to the meeting and discussed and approved recommendations:</p> <p>12th February –Communications and Events: In Cllr Cox’s absence, Cllr Bulmer gave an overview of the meeting, the Clerk is following up the application for the most appropriate level of Great Britain in Bloom and the Annual Meeting of the Parish is being planned as a Parish Spring Fair. Oldfield Primary School hall is booked from 5.30pm on Friday 24th April and plans include an information stand for the parish council as well as local community groups and businesses.</p> <p>11th February – Vicars Cross Community Centre: Cllr Myler reported that the community centre is</p>

	<p>financially stable and is looking into implementing an online booking system which would enable local users to book slots when the centre manager is off duty. RESOLVED: that the centre manager can claim up to 20 hours overtime over the next few months in order to investigate and implement an appropriate system, with monitoring and reporting to the sub group.</p> <p>The centre manager has sourced three quotes for the line markings and it is likely that the work will be split between two contractors to enable a new local small business to be employed for part of the work and a more established contractor for the remainder. RESOLVED: that the centre manager can spend upto £2000 on line marking (funded by CWaC Members; Budgets)</p> <p>5th February – Traffic & Transport: Cllr Salt gave an overview of the discussions around air quality which had been prompted by a visit from a Christleton Parish Councillor, John Beckitt. Cllr Bulmer explained that a volunteer was needed to use an air monitor https://plumelabs.com/en/flow/ to measure the air quality around the Sainsbury’s Roundabout. The sub group are keen to purchase Plume monitors to use in the parish and the council agreed in principle RESOLVED: Cllr Bulmer will find out more information and keep the council updated.</p> <p>13th February – Finance: Cllr Whiteley reported that the recent application for Government Pocket Parks funding was unsuccessful and the Friends of Caldley Valley Meadow will meet on 9th March to create Plan B. All councillors are welcome to attend and support this group.</p> <p>The sub group had identified some potential security issues with the current bank account arrangements and had discussed switching bank accounts to Unity Trust, one specifically tailored for parish councils. RESOLVED: subject to the Clerk seeking recommendations and comments from other clerks and checking bank charges, the council switches its current account to Unity Bank.</p>
545	<p>Report from Cheshire West and Chester Councillors: Cheshire West and Chester Ward Cllrs Steve Collings and Keith Board gave brief updates on recent work and both circulated a full written report:</p> <ul style="list-style-type: none"> - There has been a petition for a 20mph speed limit in Sandy Lane but the outcome is not yet known - Cllr Steve Collings will send details of Play Streets to be circulated - The public comments on the CWaC Planning Portal can now be seen again - Cheshire West and Chester Council will hold their budget meeting on 20th Feb to agree the overall council tax charge - Only two trees were damaged in the parish during the recent storms. - Cllr Collings has obtained some details of traffic management on Green Lane, recorded speeds and volume before and after the traffic calming which he will share with the Clerk. -
546	<p>Clerk’s report: council received the report which had been circulated prior to the meeting.</p>
547	<p>Planning Applications: The Planning Sub Group have considered the following planning applications and have agreed that there are no objections from the council unless neighbours raise an objection. Recorded in the Clerk’s report (Appendix A) and paper copies were available for scrutiny.</p> <p>20/00436/FUL 27 Queens Road Single storey side and rear extension – Resubmission 19/03605/FUL 20/00367/FUL 25 Shaftsbury Ave Single storey rear and side extension to include demolition of existing garage and kitchen 20/00232 5 Tudor Way first Floor extension to side and single storey extension to rear</p>

548	Councillors' reports and items for future agenda: None reported.
-----	---

Signed.....CHAIR

Date.....

Clerk's Report

14th February 2020

1. Summary of Actions from Parish Council meeting 17th January 2020

Item no.	Action	Progress made
515 - Dec 2019	Clerk to send Councillors their Declarations of Interest so that they can check and update	Complete
536	A resident expressed concern at the amount of litter collecting at the top of Caldly Valley Road/Christleton Rd. Clerk will report to CWaC. A resident reported excessive rubbish and litter on the slip road at junction 39 of the A55 onto the Sainsburys roundabout	Rpt no. SS174036142 Reported to Highways England

2. Finance Report

Item	Information
	Bank Balances
	Parish Council (11/02/2020)
	Nat West Bank £21,567.18
	Josh's Project £ 9567.94
	Vicars Cross Community Centre (9th Dec 2019)
	Income from lettings £3,084.89
	Income from other sources £6939 – GBPC

National Savings Account £36,205.70 £1504 - CWaC Members
 Expenditure during period £9,542.40
 Bank balance £17,803.03

The following payments and receipts of over £100 have been made since 17th January 2020
 (Bank statements are available on request from the Clerk)

10 Feb 2020	MICROSOFT*STORE <i>(Publisher programme for laptop)</i>	£109.99
5 Feb 2020	SHIRES ACCOUNTANCY <i>(2 x salaries)</i>	£2,935.84
31 Jan 2020	CALDY VALLEY CTRE <i>(Contribution to payback team costs)</i>	£250.00
17 Jan 2020	Vicars Cross Community Centre <i>(Contribution to heating refurbishment)</i>	£6,939.00
17 Jan 2020	SARAH TYSON <i>(Gate locking at Queens Rd Field)</i>	£156.00
16 Jan 2020	MALCOLM BATE <i>(Reimbursement of cost of lawnmower to use at allotments)</i>	£336.00
14 Jan 2020	MALCOLM BATE <i>(Litter picking)</i>	£100.62
14 Jan 2020	GROUNDWORKS NW <i>(Repair of existing roundabout at Vaughans Lane)</i>	£1,800.00
13 Jan 2020	DELL PRODUCTS <i>(Laptop with Microsoft applications, anti-virus and 3 yr support package)</i>	£1,309.88

3. Planning Applications

Considered by the Planning Sub group by email:

20/00436/FUL 27 Queens Road Single storey side and rear extension - Resubmission 19/03605/FUL

20/00367/FUL 25 Shaftsbury Ave Single storey rear and side extension to include the demolition of existing garage and kitchen

20/00232/FUL 5 Tudor Way First floor extension to side and single storey extension to rear

4. Planning Decisions

19/04478/FUL 39 Strawberry Fields Two storey rear extension APPROVED (no comment from parish council)

5. Communications

The Clerk received a complaint about leaves and weeds in Caldby Valley Nature Park making the pathways slippery and dangerous. Reported to CWaC Rpt no. SS165521980 05/02/2020. *Status checked 11/02/2020 In progress – waiting for inspector to visit site*

The Clerk visited a resident on Oldfield Drive to discuss CWaC cutting trees on Vicars Cross Road. Contractors have now completed the work and the Clerk has received two phone calls from local residents thanking the council for their input.

Email from resident regarding parking issues in Broadmead – referred to PCSO

The Premier Inn now has its own defibrillator and the Clerk has arranged to collect the parish council's property.

Email from a local resident regarding mini roundabout at Sainsburys and advertising banners – both reported to CWaC 11/02/2020 SS174065854 and 2146029 – CwaC have now visited the Twirl of Hay and advised that planning permission is needed for the banners. Additional banners opposite Sainsburys have been removed.

Report from Maintenance Officer of complaints from local residents – parking and a possibly dead tree
Parking issue reported to PCSO who reported no offence. Tree reported to CWaC

Email from PCSO asking for support with a Community Tea at VXCC – will parish council fund room hire?

Email from PCSO asking for financial support with a parking campaign in partnership with Boughton Heath Primary School - £102.20

Email from PCSO clarifying the use of parking cones on Thackeray Drive at weekends

The Clerk received an email from a resident complaining that the traffic lights at the bottom of Moorcroft Ave were continually changing to red – reported to CWaC HW172358398

6. Operational Information

23rd Jan – Cllrs Salt, Bulmer, Miller, Scargill, Salt & Whiteley met with CWaC Senior Transport & Infrastructure Manager, Sean Traynor to discuss s106 funding and local infrastructure – see notes.

29th Jan – Cllrs Bulmer and Myler and the Clerk attended a day's Audit Training provided by CHaLC

30th Jan – the Clerk met with the Sainsburys Manager to discuss how the retailer can be involved in community events.

Cllr Bulmer and Malcolm Bate have planted the last remaining trees from the Woodland Trust on Thackery Drive field

Cllr Pearson has worked with a local resident to clear an overgrown space in Becketts Lane in preparation for tree planting.

A holly tree and 4 rowan trees have been planted in Becketts Lane in order to block the gap in the

hedge between the Premier Inn car park and a resident's home.