



**MINUTES OF THE GREAT BOUGHTON PARISH COUNCIL MEETING HELD ON
MONDAY 16th OCTOBER 2017 AT THE UNITED REFORM CHURCH, OLDFIELD DRIVE,
VICARS CROSS, CHESTER**

Present:

Cllrs	Keith Scargill (Chair)	Peter Bulmer
	Krissie Myler	Harry Cowley
	Ian Huffer	Andy Bayliss
	Pauline Cox	John Griffiths
	Nigel Haslock	Sue Rigby
	Trevor Jones	

In attendance:

CWaC Councillor	Pam Hall
Parish Clerk	Kath Lloyd
PCSO	Neil Denby

PART ONE

247. Apologies

Apologies for absence were received and accepted from Cllrs John Salt, Andrew Pannell, Jo Evans and Martin Whitely and CWaC Cllr Keith Board

248. Declarations of Interest

Cllr Jones declared an interest as Chair of the Centurion Community Action Group.

249. PCSO Denby Report

PCSO Denby gave a summary of his report which had previously been shared with Councillors.

*During the week commencing 18th September, the beat management team conducted a week's work of traffic enforcement utilizing the TruCam speed camera on Caldley Valley Road. Over the course of the week, **62** vehicles were recorded exceeding the speed limit. All drivers caught were contacted by post with either a fixed penalty notice + penalty points, or an opportunity to*



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complete a speed awareness course should they have a clean licence. Future sessions are being booked into the calendar.

School talks have been booked in for the week commencing 23rd October ahead of Halloween + Bonfire night. These talks are aimed at primary schools and are to teach children the importance of keeping safe + being respectful to neighbours over this busy period.

There was also a breakdown of local incidents between 2nd September and the 13th of October.

Council discussed on-going incidents of young teens riding bikes in a dangerous and irresponsible manner and at times, appearing to “play chicken” with cars. and PCSO Denby reported that he was aware of the problem and recommended that if seen, this behaviour should be reported by calling 101. **ACTION:** the Clerk was asked to put an item on the facebook page.

Cllr Bulmer asked for more details about the potential introduction of 20 mph speed limits and PCSO Denby clarified that the limits would be recommended and not enforceable although he would be able to arrange for the Speed Indicator Display to be in use on Green Lane once the 20 mph signs were in place. **ACTION:** Clerk to ask CWaC Highways for more information about the level of signage that was planned.

250. Open Forum.

There were no public items raised.

251. Queens Road Field.

The Clerk has received a request from a local resident for the Council to review the locking and unlocking of gates at the Queens Road Field. The policy has been in place for a number of years and has not been reviewed since 2011.

A full discussion took place and although it was acknowledged that there is a potential for inconvenience for local residents if the gates are not unlocked when expected, the Council agreed that the policy of locking and unlocking the gates would continue as it was felt that the field is unlit, is very dark at night and the ground is very uneven. If the gates are left open, there is an implication that it is safe to access and the Council would be liable for injuries. In addition, it was felt that anti-social behaviour on the field was minimised by the gates being locked. **ACTION:** Clerk to bring Open Spaces Security Policy to next meeting. **ACTION:** Clerk to investigate potential costs of additional signage telling users opening and closing times.



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252. Electoral Review of Ward Boundaries.

Cllr Bulmer gave an overview of the current consultation on the review of Ward Boundaries. The aim of the electoral review is to recommend ward boundaries that mean each councillor represents approximately the same number of voters. This would mean that Vicars Cross would become a ward on its own and Boughton Heath would include part of the currently unparished area of Boughton. Each new Electoral Ward would have a separate Borough Councillor. The consultation finishes on 6th Nov.

See <https://www.lgbce.org.uk/current-reviews/north-west/cheshire/cheshire-west-and-chester> for more details and maps.

There was a detailed discussion about the current and future implications of the proposals on the Parish Council and the area:

- added pressure on the Boughton Heath Members' budget
- a raised profile for Vicars Cross as a distinct neighbourhood
- Potential for less joint working between Ward Councillors.
- The proposed Boughton Heath Ward boundary does not include Cherry Grove Primary School or the Cherry Public House which seems illogical.
- Parish and Ward boundaries being inconsistent leading to inequalities within Boughton Heath Ward
- Potential for extended Parish boundaries leading to a very large Parish (currently one of the largest in the Borough without being a Town Council)
- Creation two smaller Parish Councils in the future?

ACTION: it was agreed that Cllr Bulmer would draft a response to the consultation from the Parish Council.

253. Approval of the Minutes of last Parish Council meeting on 4th Sept and the following sub group meetings:

Communications & Events on 18th Sept

Finance on 25th Sept

VXCC on 25th Sept,

Caldy Valley on 25th Sept

Centurion on 10th Oct

The minutes of all meetings were approved as accurate.

254. Matters arising and action points

The Chairs of the sub-groups gave a verbal summary of key points agreed at the meetings and Councillors were given an opportunity to clarify points.



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- Cllr Haslock queried the current status and liability of the Parish Council towards Caldley Valley Centre and after a discussion, it was agreed that the next sub-group would address his concerns.
- There was a discussion about the progress made so far by the Centurion sub group and the potential for imaginative business strategies in the future.
- Cllr Rigby observed that she couldn't attend the Caldley Valley sub group due to work commitments. **ACTION:** Clerk to liaise with Cllr Whiteley & Cllr Rigby about moving the time of the subgroup meetings.

Recommendation: all actions and recommendations from sub groups were approved.

255. Quarterly Finance Report

The Clerk presented the quarterly finance report and gave a summary of key points:

The overall spend at the end of Month 7 is 50.5% of the total budget. Councillors should note that:

1. The previous clerk left at on 31st March 2017 and the post was not filled until 1st May – one month's salary saving.
2. Current clerk is on a lower salary point than the previous one due to length of service.
3. The Open Spaces budget carries an identified pot of funding earmarked for the play areas.
4. The spend on projects this year so far has been less than estimated.

Current bank balance £37792.47

Josh's Jumps balance £11054.90

The Councillors were also given copies of the summary report and forecast graphs with a caveat from the Clerk that some figures are not reliable as yet. Cllr Whiteley and the Clerk are working together to tidy up anomalies from last year's accounts and ensure that future reports are totally accurate.

Cllr Haslock asked that the Council's thanks to Cllr Whiteley and the Clerk for the improved financial recording be recorded.

256. External Audit Report

The Clerk presented the external audit report from BDO and shared an updated action plan with the Council which records recommendations from both internal and external auditors.



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This will be presented as part of the quarterly financial recording to Council. The Annual Return was shared with Councillors and approved and accepted by the Council.

257. Clerk's Report - See Appendix A.

258. Information exchange

Cllr Pam Hall gave a verbal update on the progress being made with progressing the canal access from the city side of the A41. CWaC have recently received comments back from the landowner the Canal and Rivers Trust on the proposals for steps. The cost of this proposal would be in the region of £200k and CWaC officers are currently clarifying where funding is coming from. The final stage of preparations will be the application for planning permission. Cllr Hall will keep the Parish Council updated.

Cllr Myler reported that she had recently met with a CWaC officer about the parking issues on Marbury Road.

The Clerk reported that she had received a thank you card from a Great Boughton in Bloom winner, congratulating the Council on a successful and enjoyable event.

The next meeting is to be held on Monday 20th November 2017 at Bishops High School, Vaughans Lane, Boughton Heath, commencing at 7.30pm



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APPENDIX A 16th October 2017

1. Summary of Actions from Parish Council meeting 4th Sept 2017

Item no.	Action	Progress made
239	Clerk to seek update from CWaC re Vaughan's Lane hedge	CWaC have confirmed that local consultation has finished and that work can now go ahead. Contractors (Pen y Castell Coppice) will start work on Monday 23 rd Oct.
240	Clerk to circulate date of meeting of Centurion Sub-group.	Meeting took place on Tuesday 10 th Oct – further dates in diary.
240	Clerk to contact Ashton Hayes Parish Council re their proposed purchase of local pub.	Clerk has contacted Kirsty Lowe, Ashton Hayes Parish Clerk and will continue to liaise.
243	Clerk to process changes to National Saving Investment account signatories.	Posted to NSI 6 th Oct 2017
246	Clerk to contact Huntington Parish Council re proposal for traffic lights at the junction of Gorse Way and Chester Road.	Louise Gibson from Huntington Parish Council reports that it is on the agenda for Parish Council on 16 th Oct and under discussion with the developers and CWaC.
246	Clerk to contact CWaC and Christleton Parish Council for information re. A41 sink hole	Contacted both – CWaC shared briefing paper. Work expected to be complete by 13 th Oct.

1. Report from Clerk

Item	Information	Action needed/taken
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1.Accounts	<p>Bank Balances 16/10/2017 Parish Council Nat West Bank £37792.47 Josh's Project £11054.90 National Savings Account £50,474.27</p> <p>Vicars Cross Community Centre 26/08/17 – 08/10/17</p> <p>Income from lettings during this period £2880.14</p> <p>Expenditure during period £2335.76</p> <p>Bank balance 08/10/17</p> <p>£28,377.77</p>	To note .
2.Planning Applications	<p>17/04207/FUL 9 Regents Close Infill under existing canopy to increase footprint of the garage and single storey extension to side of property. Loft conversion and installation of rear dormer and roof lights.</p> <p>17/03294/FUL 29 Strawberry Fields Erection of decking on sloping land. Replacing existing decking (Retrospective)</p> <p><i>The following planning applications were considered by the Planning sub-group on 28th Sept</i></p> <p>17/04048/FUL Peacehaven 8 Dee Banks Road Extensions, remodelling & extensions – no objection</p> <p>17/03747/FUL 53 Vicars Cross Road Modifications to roof – no objection.</p>	



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	<p>17/04049/FUL 10 Sutherland Way Single storey extension – no objection</p> <p>17/03955/FUL 57 Dee Banks Road First floor side extension, single storey side and single storey rear extension – no objection</p> <p>17/03864/FUL 18 Buckingham Ave Two storey side extension - Great Boughton Parish Council does not support this application. The proposed plans do not allow any rear access to the property and will change the street scene by presenting a terraced effect. The Council suggests that the scale of the plans are reduced to minimise both issues.</p> <p>17/03814/FUL 36 Adder Hill First Floor extension to side, single storey extension to rear and alterations – no objection</p> <p>17/03842/TPO 5 Cedar Park Remove and replace tree due fungal infection – no objection</p> <p>17/03798/FUL 4 Swinleys Hey Double storey side extension, single storey rear extension and internal alterations – no objection</p> <p>17/03218/FUL 44 Rosslyn Road Single storey side and rear extension - Great Boughton Parish Council does not support this application. The proposed plans do not allow any rear access to the property and will change the street scene by presenting a terraced effect.</p>		
3. Planning Decisions	<p>16/00155/FUL 87 Heath Lane Variation of condition 2 on Planning Application APPROVED</p> <p>17/03253/FUL River Garden Sandy Lane Replacement of summer house – APPROVED</p>		
4. Communication	Complaint about overgrown trees on Barkhill Road and bordering Queens Road Field.	Reported to Highways No 4798583 Work agreed by Parish Council contractor (Countrywide) to trim trees on Queens Road Field.	Public trust and improved local environment.
	Complaint about reduced access to Queens Road Field due to gates being locked – request for Council to review decision to lock gates.	Regular gate locker unwell and late unlocking on one occasion. Review of locking procedures on Agenda 16/10/17	



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	Complaint about parking issues at VXCC on Sunday 1 st Oct.	Strategy put in place to identify times of potential parking issues, liaising with Scouts, VXCC and Dynamos to minimise problem.	
	Complaint from resident re: litter and lack of Parish Council presence	Clerk visited resident, local Cllrs informed and plans being formulated to improve environment. Initial additional litter picking carried out.	
	Complaint about amount of dog fouling along pavement between Waitrose and Melrose Ave.	Reported to CWaC 02/10/17	
	Letter from URC re parking issues at Green Lane car park	Clerk discussed with PCSO Denby, users of groups at church advised that Centurion car park is available. PCSO Denby to monitor situation at peak times.	
	Thank you card from GBIB attendee	Shared with Council.	
6.Operational information	21/09/17 Clerk attended SLCC Regional Conference 03/10/17 Clerk and Chair attended ChALC Parish Forum 05/10/17 Great Boughton in Bloom – 38 attendees 06/10/17 Ward Planning meeting – Cllrs Broad & Hall, Cllrs Bulmer & Scargill, Sgt Andrew Davies. Healthy Living Fair – booked at Boughton Heath Primary School 2 – 4pm on Saturday 11 th Nov.	To note	
7. Sub-groups	Current membership of sub-groups:		
	Communications & Events	Peter Bulmer (acting Chair) Sue Rigby, Jo Evans, John Tacon (co-opted), Pauline Cox, Andy Bayliss.	



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	Planning	Andrew Pannell (Chair), Martin Whitely, Keith Scargill, Harry Cowley, Ian Huffer
	Caldy Valley JMC	Martin Whitely (Chair), Keith Scargill, John Griffiths, Ian Huffer, Nigel Haslock
	Vicars Cross Community Centre	Peter Bulmer (Chair), Trevor Jones, Nigel Haslock, Krissie Myler, Keith Scargill
	Finance	Peter Bulmer (Chair), Martin Whitely, Andrew Pannell, Keith Scargill
	Centurion	Pauline Cox (Chair) , Ian Huffer, Peter Bulmer, Trevor Jones.
	** Chairman and Vice Chairman of the parish council can sit on any sub-group	