



**MINUTES OF THE GREAT BOUGHTON PARISH COUNCIL MEETING HELD ON MONDAY
15th MAY 2017 AT THE UNITED REFORMED CHURCH, OLDFIELD DRIVE, VICARS
CROSS, CHESTER.**

Present:

Cllrs	Keith Scargill (Chair)	Trevor Jones
	Pauline Cox	Krissie Myler
	Jo Evans	Sue Rigby
	John Salt	Martin Whiteley
	Ian Huffer	Peter Bulmer
	John Griffiths	

In attendance:

PCSO / Police	Neil Denby, Sgt Wilson plus one
Ward Councillor	Keith Board
Clerk	Kath LLoyd

One member of the public also attended.

PART ONE

189. Apologies

Apologies for absence were received from Cllrs Harry Cowley, Nigel Haslock and Andrew Pannel

190. PCSO Denby Report

PCSO Neil Denby reviewed his monthly report which had been sent to Cllrs earlier that day (paper copies were available). Councillors were alerted particularly to the reports detailing incidents in Moorcroft Avenue and Clarence Avenue. Cllrs Griffiths and Cllr Evans reported that they have received anecdotal information about damage to cars in Grove Avenue but no report was made to police.

Sgt Wilson gave an overview and update of the work carried out by Operation Shield. Operation Shield is Cheshire Constabulary's unique DNA marking system that protects homes and businesses by reducing burglary opportunities, deterring offenders, and identifying and recovering stolen property. It works by using DNA liquid which contains an individual code to



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mark property in homes, garages and/or sheds. The DNA coding in the liquid is registered solely to the address and added to a database. This means that if anything is ever stolen it can be traced back to the owner. The liquid is barely visible and is hard for offenders to see. Once it's applied to property it is extremely difficult to remove, meaning that if an offender is ever caught in possession of stolen items they can be linked directly back to the crime scene.

The scheme was initially funded by Cheshire Police and areas in Widnes, Crewe, Blacon and Lache were targeted as the most vulnerable areas to burglaries. However, the police are now actively working with local community groups and parish councils in order to roll the scheme out to other areas. The crime prevention data demonstrates a 50 – 60% reduction in break ins in the areas that have adopted the scheme.

There was a discussion about how the Council would be able to target specific parts of the parish (crime data shows the most vulnerable streets) and how performance data could be collected. There was a suggestion that an application for Members' Budgets could be focused on this item, which will cost £1000 per 100 kits plus 10 signs which would be attached to lampposts, bus stops etc.

Resolved that:

- PCSO Denby shares recent crime data so that a needs analysis can be carried out.
- That Council consider the proposal and that a decision will be made at the next meeting.

191. Open Forum.

The member of the public in attendance reported that following reports to the Twirl of Hay pub of fly tipping and rubbish building up in and around their car park, there had been a marked improvement in the area. It was also noted that the opposite side of the road is very untidy with rubbish from Sainsbury's petrol station collecting under the hedge.

Resolved:

- The Clerk to write to the Twirl of Hay thanking them for their efforts and suggesting that a bin in their car park might be useful.
- The Clerk to write to Sainsbury's raising concerns about the litter from the petrol station.

The on-going issue of heavy goods vehicles using Caldley Valley road was also raised. The member of the public was concerned that it still seems to be a regular occurrence and Cllr Salt had photographs that he had taken showing HGVs parking in the B & M car park adjacent to Sainsburys. There was a discussion about what steps could be taken to prevent this continually happening. Cheshire Police have responded to previous letters on the subject and state that that the wording of the City of Chester Order 2002 was in accordance with the Traffic



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Signs Regulations and General Directions 2002, and recommended that the parish council refer the matter to CW&C Council for their consideration (March 2017).

Resolved:

- The Clerk should write to Sainsbury's (who own the land) and Clwyd Waste (whose HGVs are regular users of the road), alerting them to the issue and asking them to support the local community in reducing the number of heavy vehicles using the route.
- The Clerk will liaise with other local Parish Councils potentially affected by this issue and gather their views – Huntington, Waverton, Farndon, Saighton.
- The Chair will speak to Sgt Davies who covers that part of the Parish.

192. Code of Conduct

Confirmed unanimously that the parish council adopts the Code of Conduct for Members adopted by CW&C Council on 26.7.12, as the parish council's code of conduct under section 27(2) and 27(3) of the Localism Act 2011 (previously sent out to Cllrs by email)

193. Standing Orders

Confirmed unanimously that the Council adopt the current Standing Orders. (Previously sent out to Cllrs via email)

194. Declarations of Interest

A declaration of interest was made by Cllr Salt (Cheshire Fire & Rescue Service).

195. Appointment of Chair for the forthcoming year.

It is customary for the Chair and Vice Chair to change each year however, it was suggested that as both the Community Centre Manager and the Clerk are new to their posts, it would be wise to ensure continuity at this time.

Cllr Peter Bulmer proposed Cllr Keith Scargill as Chair, Cllr John Griffiths seconded the motion and it was carried with 9 votes and 1 abstention.

196. Appointment of Vice Chair for the forthcoming year.

Cllr Keith Scargill proposed Cllr Peter Bulmer as Vice Chair, Cllr Ian Huffer seconded the motion and it was carried unanimously.

197. Finance – 2016/17 Audit Report – to note.



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The Clerk reported that she had received the initial report from Wellfield Accounting, the independent auditors and there were no outstanding actions. The accounts are due to go to the internal auditors, JDH Business Services, on 8th June and the final report will be ready for consideration at the 17th July meeting.

**198. To appoint Members to represent the following Groups:
Planning & Events, Communications, VXCC and Caldy Valley Joint Management Committee**

The following were confirmed:

Communications & Events	Peter Bulmer, Jo Evans, Sue Rigby; John Tacon (co-opted)
Planning	Andrew Pannell (Chair), Harry Cowley, Martin Whiteley, Ian Huffer
Vicars Cross Community Centre (full membership)	Peter Bulmer (Chair), Krissie Myler, Trevor Jones, and Nigel Haslock
Finance	Chairs of other groups: Peter Bulmer, Andrew Pannell and Martin Whiteley

199. To appoint representatives to:

- **Chester Area meetings of ChALC**
- **JMC Caldy Valley Centre**

Cllr Whiteley stressed the importance of a strong presence at the Caldy Valley JMC and it was confirmed that the following would represent the Parish Council:

Martin Whiteley John Griffiths, Keith Scargill, Nigel Haslock, Ian Huffer and Sue Rigby.

200. To approve the Minutes of the last parish council meeting on 18th April 2017 and the following sub-committee meetings:

Finance on 9th May 2016 and Comms & Events and VXCC on 10th May 2017

- Finance Sub-group – proposed by Cllr Scargill and seconded by Cllr Bulmer – approved as an accurate record. Cllr Bulmer gave a verbal summary of the meeting and the actions arising. The Council has received a cheque for £3645.11 as the balance from the Square One account.
- Communications & Events Sub-group – proposed by Cllr Bulmer and seconded by Cllr Rigby – approved as an accurate record. Cllr Bulmer gave a verbal summary of the meeting and the actions arising. The Great Boughton in Bloom Award Evening has been booked into the VXCC on Thursday 5th Oct between 7 – 9pm. Cllr Bulmer also raised



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the need for a regular Chair of this sub-group and members were asked to consider if they could take this role.

- Vicar Cross Community Centre sub-group – proposed by Cllr Scargill and seconded by Cllr Myles as an accurate record. Cllr Bulmer gave a verbal summary of the meeting.

201. Update on casual vacancy in South Ward

There have been no expressions of interest in this role and the Council had a brief discussion on how to fill the vacancy. Cllr Salt reminded the meeting that there was an applicant for a vacancy the previous year that was unsuccessful and the Chair also asked Council to nominate suitable candidates from the community.

Resolved:

The Clerk to contact the applicant from 2016 and ask if he is still interested in the role.

202. Members Budgets 2017.18 – to receive ideas for funding applications in both north and south wards.

Councillors were strongly encouraged to put forward ideas for applications through the sub-group meetings and Cllr Board reminded the meeting that funding was very limited and a number of requests have already been received.

Resolved:

Member budgets to be an agenda item on each sub-group meeting.

203. Planning Applications. A list of planning applications, permissions and refusals was emailed to councillors on Friday 12th May.

The following Notifications of Application had been received:

17/01144/FUL- 15 Becketts Lane – removal of existing 1.3 metre wall between no. 15 and no. 13 and erection of 2 metre wall and other similar alterations to associated fences.

17/01346/FUL – 24 Pearl Lane – Drop kerb

17/01493/FUL – 25 Keristal Avenue – Single and two storey side extension

17/10709/FUL – 11 Melrose Avenue – Single storey rear extension

17/01928/FUL – 18 Moorcoft Avenue – two storey extension

Objections had been received by neighbours to applications 17/01144/FUL and 17/01493/FUL and Cllr Pannel had emailed the Council expressing the view that the Council should support the objections.



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Resolved:

Clerk to submit objections to both applications.

The following applications have received approval:

17/00800/FUL – United Reform Church – replacement single storey vestibule

17/00916/FUL – 6 Grove Avenue – two storey extension with porch

16/03705/FUL – Chalet opposite 65A Dee Banks – Erection of boathouse & flood protection works

The following applications have been withdrawn:

17/00266/TEL – Caldly Valley Road – Telecommunications mast

Resolved:

The Clerk to clarify the source of the application for a Telecommunications mast and initiate a discussion about the potential of the leased land at Caldly Valley.

204. Correspondence. A list of correspondence received to date was emails to Councillors on Friday 12th May.

Chalc – E Bulletins
NALC – Clerks and Councils direct
Trustees of Square One Centre – remaining balance of Square One Youth Club
Chris Matheson MP – re: Sainsburys roundabout
Chester Local Policing Unit Newsletter
Elisabeth Batley – re: history of Community Centre

205. ANY OTHER BUSINESS

1. Notice boards – the new notice boards at Cedar Park and Shed Lane still appear to be leaking.

Resolved: Clerk to follow up with Bewcraft Signs

2. Cllr Cox volunteered to take responsibility for the notice board on Green Lane by the library.

Resolved: Cllr Evans to pass on the key.

3. **Electoral Review of Cheshire West and Chester: Warding Arrangements**



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The consultation on ward boundaries is open until 8th June for comments.

Resolved:

- Clerk will email link for Councillor's information
- Chair and Vice Chair will respond on behalf of Council.

4. Cllr Jo Evans reported that the outcome of the WREN bid was due this week.

Resolved: Play areas to be on agenda for next meeting for decisions on next steps.

5. Cllr Evans also reported her frustration at the lack of co-operation from CWaC Officers regarding the removal of the hedge at Vaughan's Lane.

Resolved: Clerk to follow up with Senior Officers and copy Cllr Board in so that he can support.

6. The Chair sought agreement from the meeting to source and purchase a new wi-fi printer/scanner – approx cost of £450 to be shared between the Parish Council and VXCC. There were no objections.

7. Cllr Salt queried the whereabouts of the Apple Ipad and other equipment that the previous Clerk had bought. Chair reported that all equipment had been accounted for.

8. There was a request from the member of the public that the rules on what can and can't be included in Part Two discussions be clarified as there have been some exclusion changes.

Resolved: Clerk to check with CHaLC and report back.

The next meeting is to be held on Monday 19th June 2017 at Bishops' High School, Vaughans Lane, Great Boughton, Chester commencing at 7.30pm.