

## MINUTES

Communications & Events Sub-Committee meeting held on Wednesday 8<sup>th</sup> January 2020 at the Parish Council office in VXCC at 6pm.

<b>1</b>	<p><b>Present:</b> Cllrs Peter Bulmer, Pauline Cox, Mark Pearson and John Tacon  <b>Apologies for absence:</b> Cllrs Sara Evans, Amanda Miller and Rick Nieto  <b>In attendance:</b> Kath Lloyd, Clerk</p>
<b>2</b>	<p><b>Declarations of Interest:</b> None identified</p>
<b>3</b>	<p><b>Minutes of last meeting and matters arising:</b> the minutes from the meeting on Wednesday 13<sup>th</sup> November 2019 were accepted as accurate and there were no matters arising.</p>
<b>4</b>	<p><b>Great Britain in Bloom – Neighbourhood Awards:</b> The Clerk reported that she had emailed the RHS Great Britain in Bloom North West Co-ordinator and was awaiting a response.</p>
<b>5</b>	<p><b>Christmas Events:</b> The Christmas Carol Singalong on Friday 13<sup>th</sup> Dec at Old Laundry Corner was a success with over 50 local residents attending. The coffee wagon (Reallyawesomcoffee.com) had given a refund of £40 following a complaint from the Clerk relating to the van needing to leave halfway through proceedings to obtain more gas. The following points were agreed:</p> <ul style="list-style-type: none"> <li>- Event to take place on Friday 11<sup>th</sup> Dec 2020</li> <li>- Clerk to ensure choir and refreshments are booked in plenty of time</li> <li>- Children’s lantern competition to be held again</li> <li>- Advertising event as “by torchlight” worked well</li> </ul>
<b>6</b>	<p><b>Annual Meeting of the Parish (Annual Assembly):</b> the clerk has checked and under the Local Government Act 1972, the Annual Meeting of the Parish must be held between 1<sup>st</sup> March and 1<sup>st</sup> June and can take place no earlier than 6pm  <a href="http://www.legislation.gov.uk/ukpga/1972/70/schedule/12/part/III">http://www.legislation.gov.uk/ukpga/1972/70/schedule/12/part/III</a></p> <p><b>RESOLVED:</b> that the Clerk book Oldfield Primary School for the evening of Friday 24<sup>th</sup> April (instead of Saturday 25<sup>th</sup> as agreed at the last meeting).</p> <p>Draft programme:</p> <p>5.30pm – Market stalls &amp; refreshments (partner organisations to be invited, VXCC and parish council table etc)          6.15 pm – introduction by Chair/Vice Chair          6.20pm – Canals &amp; River Trust speaker          6.40pm – Presentation of Annual Report          7 pm – Closing words</p>

<b>7</b>	<b>Date of next meeting:</b> Wed 12 <sup>th</sup> February at 6pm
<b>8</b>	<b>To agree recommendations for approval by full council</b>
<b>9</b>	<b>Information exchange:</b> Items for the newsletter were suggested - Parish Spring Fair/Precept/Circus/GBIB/Tree Planting/VXCC