

*Parish Council Office, Vicars Cross Community Centre, Thackeray Drive, Vicars Cross, Chester CH3 5LP*

## MINUTES OF THE GREAT BOUGHTON PARISH COUNCIL MEETING HELD ON 15<sup>th</sup> MARCH 2021 VIA ZOOM

### PART ONE

15.03.01	<p><b>Present:</b> Cllrs Peter Bulmer (Chair), Pauline Cox, Steve Collings, Jo Evans, John Griffiths, Ian Huffer, Mark Pearson, Amanda Miller, John Salt, Sue Rigby, Keith Scargill and Martin Whiteley</p> <p><b>Apologies:</b> Cllrs Sara Evans and Krissie Myler</p> <p><b>In attendance:</b> CWaC Ward Cllr Keith Board and Kath Lloyd, Clerk</p>
15.03.02	<p><b>Declarations of Interest:</b> No new declarations were made.</p>
15.03.03	<p><b>Community Police Report:</b> The council noted a report from PCSO Jamie Carpenter which was circulated prior to the meeting. There were no questions and the Clerk will put it on the website.</p>
15.3.04	<p><b>Open Forum:</b> There were no members of the public present and no questions had been submitted.</p>
15.03.05	<p><b>Reports from CWaC Ward Cllrs:</b> Cllrs Board and Collings reported that:</p> <ul style="list-style-type: none"> <li>• the CWaC Waste Consultation is due to close on 18<sup>th</sup> March. Parish Councillors were disappointed that the consultation document allowed minimum choice or input by residents.</li> <li>• The Planning Application to develop the site of the Red House on Sandy Lane has been called in to the Planning Committee rather than being decided by a Planning Officer. There is a growing movement amongst local residents to try to keep it as a pub.</li> <li>• Parish Councillors expressed their irritation in not being given sufficient time to participate fully in the recent OneCity survey. CWaC Cllrs agreed that there had been poor communication between Good For Nothing Chester which is an independent group commissioned by Cheshire West and Chester to conduct the survey. <a href="http://westcheshiregrowth.co.uk">One City Plan   Chester Growth Partnership (westcheshiregrowth.co.uk)</a></li> </ul>
15.03.06	<p><b>Minutes and matters arising:</b> the minutes of the last parish council meeting on Monday 15<sup>th</sup> February 2021 were approved as accurate and Cllr Collings reported that contact had been made with Taylor Wimpey regarding the regular flooding at the bottom of Adder Hill. All other matters arising were included in the Clerk's Report.</p>
015.03.07	<p><b>Council Sub-Groups:</b></p>

	<p><b>Communications &amp; Events – Monday 1<sup>st</sup> March:</b> Cllr Cox gave a verbal summary referring to the minutes which had been circulated prior to the meeting. Cllrs were asked to consider the following items:</p> <ol style="list-style-type: none"> <li>1. <b>Resolved:</b> That the council does not plan to hold an Annual Meeting of the Parish (AGM/Annual Assembly) in 2021 and will focus on sharing an Annual Report and a survey of local residents asking what their priorities are for the area over the next year.</li> <li>2. <b>Resolved:</b> That the Great Boughton in Bloom events becomes more inclusive with community awards and less emphasis on prizes.</li> <li>3. That the newsletter moves from being a 2 page version in the local handbooks every quarter to one page every month in order to become more consistently visible in the community. This would increase the cost per year by £762 and was addressed within the Finance Sub Group.</li> </ol> <p><b>Vicars Cross Community Centre – Monday 22<sup>nd</sup> Feb:</b> The minutes of the sub group meeting had been circulated prior to the meeting and there were no issues arising.</p> <p><b>Finance – Monday 8<sup>th</sup> March:</b> Cllr Scargill gave a verbal overview and the council noted the February Finance Report and there were no questions. There is a larger than planned reserve to carry forward due to the project work that was envisaged in 2020 not taking place due to Covid19.</p> <p><b>Resolved:</b> that the newsletter become a monthly one page edition in both the handbooks for a 6 month trial period while a data collection exercise was carried out to measure the impact of the handbooks in local households at a total cost of £2286.</p> <p><b>Resolved:</b> that the council raise the cost of the rent at the Pearl Lane allotments by 4.6% in line with the precept rise.</p> <p><b>Resolved:</b> that a standing budget item was needed to ensure that the council could meet the costs of maintaining the defibrillators.</p> <p><b>Resolved:</b> that the council approves a sum of £400 towards the cost of filling the potholes in the lower Caldy Valley car park.</p>
15.03.08	<p><b>Review of Sub Groups:</b> the council accepted the restructured meetings schedule and the Clerk gave an overview of the proposed changes to the sub groups:</p> <ul style="list-style-type: none"> <li>• Planning will be included in the work of the Executive Sub Group (formerly Finance) and be the first agenda item so that others can join for that item alone.</li> <li>• Caldy Valley Neighbourhood Centre will be included in the work of the Community Centres Sub Group (formerly VXCC)</li> <li>• Environmental issues will be included in the Sustainable Transport Sub Group (formerly Traffic &amp; Transport)</li> </ul> <p>The Terms of References of all sub groups will be considered at each sub group meeting.</p> <p><b>Resolved:</b> that Councillors will feedback any comments to the Clerk by 31<sup>st</sup> March and consider which subgroup they felt able to join in 2021 – 22.</p>
15.03.09	<p><b>Virtual Meetings Policy:</b> Councillors considered a Virtual Meetings Policy that had been circulated prior to the meeting. <b>Resolved:</b> that the council adopt the Virtual Meetings Policy presented.</p>
15.03.10	<p><b>Sustainable Transport Taskforce &amp; Emergency Active Travel Lane Working group feedback:</b> this item was considered under Part Two of the meeting.</p>
15.03.11	<p><b>Mobile Pizzeria:</b> Councillors received a short report which summarised the success of the mobile pizzeria at Vicars Cross Community Centre and discussed its longer term future. It was felt that charity contributions or sponsorship might be more appropriate than a rental fee. <b>Resolved:</b> that this specific issue be reviewed in June and that a clear rationale for proposed vendors on parish council land be put in place for the future.</p>

15.03.12	<p><b>Project Reports:</b></p> <p><b>Community Orchard:</b> Cllr Bulmer reported that he was meeting the contractor on site in the next week to mark out the orchard and the placing of the trees. Dynamos Football team and the Cestrian Scout group have been informed of the development and a second letter has been delivered to local residents and put on social media and the notice board at Thackeray drive. Soft fruits and wild flowers will be planted later in the year and any remaining trees will be planted around the community centre. It is also hoped that raised beds with fruit and vegetables will be established at the centre. <b>Resolved:</b> in line with a national campaign, one of the trees will be dedicated to Captain Sir Tom Moore.</p> <p><b>Heritage Project:</b> Cllr Sara Evans has established a facebook group for interested residents and will continue to gather evidence that there is local demand for the project for Cllr Bulmer to be able to use in his application for Heritage Lottery funding.</p>
15.03.13	<p><b>Clerk's Report:</b></p> <p><b>To receive and note an operational report from the Clerk:</b> the Clerk summarised the key points of the report, which had been circulated prior to the meeting and there were no questions.</p> <p><b>To receive and note financial reports:</b> the Clerk shared the bank balances and transactions since the last meeting which were noted.</p>
15.03.14	<p><b>Planning Applications:</b> Council noted the planning applications since 15<sup>th</sup> February 2021 and agreed the following:</p> <p><b>21/00651/FUL - 7 Foxes Walk</b> Single storey rear extension <b>Resolved:</b> no response</p> <p><b>21/00852/TPO - Verge Fronting Heath Lane To Corner of Becketts Lane</b> Whitebeam (T6) - Reduce height and remove any overhanging branches to small garden <b>Resolved:</b> no response</p> <p><b>21/00494/FUL - 68 Becketts Lane</b> Conversion of garage into additional living accommodation/ office/ studio <b>Resolved:</b> no response</p> <p><b>21/00721/TPO - 37 Adder Hill</b> Due to excessive shading and leaf fall, request lowering of Oak tree height by 3m, and additional shaping and thinning <b>Resolved:</b> no response</p> <p><b>Pre Planning Consultation CHE16542</b> 5G mast on Oldfield Drive outside URC <b>Resolved:</b> Clerk has notified the United Reform Church and will submit a response to the developers and to CWaC Planning Department. The parish council feel strongly that there are less obtrusive and more appropriate sites for this mast.</p>
15.03.15	<p><b>Councillor's reports and items for future agenda</b></p> <ol style="list-style-type: none"> <li>a) Cllr Collings reported that he understood that the Gorse Way crossing is being delayed by the developers Redrow and that he is following the matter up.</li> <li>b) Cllr Miller reported that the grass verges alongside the footpath between Watling Crt and Vicars Cross Road is severely damaged from cyclist's using it. Cllr Miller will send the Clerk photos for reporting purposes.</li> <li>c) Cllr Bulmer had attended a webinar with Chris Matheston MP and representatives from CWaC to discuss the potential installation of average speed cameras along the</li> </ol>

	A41 from Broxton. Improvements to the cycle route along the A41 were also discussed.
15.03.16	<b>Date of next meeting:</b> Monday 15th March 2021 at 7pm

## PART TWO CONFIDENTIAL MINUTES

15.03.17	<p><b>Present:</b> Cllrs Peter Bulmer (Chair), Pauline Cox, Steve Collings, Jo Evans, John Griffiths, Ian Huffer, Mark Pearson, Amanda Miller, John Salt, Sue Rigby, Keith Scargill and Martin Whiteley</p> <p><b>Apologies:</b> Cllrs Sara Evans and Krissie Myler</p> <p><b>In attendance:</b> Kath Lloyd, Clerk</p> <p>Cllr Salt proposed that Standing Orders be suspended so that CWaC Ward Cllr Keith Board could remain for the confidential discussion. This was seconded by Cllr Cox and passed unanimously.</p>
15.03.18	<b>Declarations of Interest:</b> none declared.
15.03.19	<p><b>Reports from Sub Groups:</b></p> <p>Cllrs Salt and Bulmer reported from the recent Traffic and Transport Working Party on 23<sup>rd</sup> Feb and from the Sustainable Transport Taskforce &amp; Emergency Active Travel Lane Working groups that they had recently attended.</p> <p>Cllr Salt commended the council for its swift responses to his requests for views and he and Cllr Bulmer presented a slideshow that had been created from the feedback that he had received from parish councillors and that had been shared with the EATL on their behalf.</p> <p>There was a constructive discussion about the way forward and Cllr Salt urged councillors to be ambitious in their thinking about local roads and infrastructure.</p> <p>Cllr Miller suggested soft market research at the local shops in order to gain an understanding of why residents might reduce their car use locally.</p> <p>There was a recognition that the envisaged consultation on behalf of CWaC would need resources but that this was an exciting time to be involved in the redesign of the road network.</p>
15.03.20	<b>Date of next meeting:</b> to confirm that the next meeting of the parish council will take place on Monday 19 <sup>th</sup> April 2021

## Clerk's Report

15/03/2021

## 1. Summary of Actions from Parish Council meeting 15/02/ 2021

Item no.	Action	Progress made
15.02.04 15.02.07 15.02.09 15.02.12	Submission to Planning Application 21/00283/TPO Photos of signs from Cllrs Bulmer and Scargill Guidance sheet for residents on Drone use Speed guns and training – Clerk to contact relevant officer in CWaC	Complete Complete – audit will be considered at next Open Spaces meeting 25/03/21 Outstanding Underway, training not available until Covid restrictions are clearer

## 2. Finance Report

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	18 February 2021	GATELOCKING @ QUEENS RD FIELD	-	£172.00
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### 3. Planning Applications

Address & details	Closing date for comments
<b>21/00651/FUL - 7 Foxes Walk</b> <i>Single storey rear extension</i>	26 <sup>th</sup> March
<b>21/00852/TPO - Verge Fronting Heath Lane To Corner of Becketts Lane</b> <i>Whitebeam (T6) - Reduce height and remove any overhanging branches to small garden</i>	18 <sup>th</sup> March
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### 4. Planning Decisions

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### 5. Communications

Clerk contacted by local resident re proposed development at Red House pub on Sandy Lane. Response sent giving details of Pub is the Hub and the Centurion Community Pub. Cllr Miller has spoken to resident who has started a community group to investigate community asset potential.

Fly tipping at the end of Aldi car park reported to Clerk via facebook. Already reported by resident to CWaC. Clerk has followed up with CWaC and been promised a site visit on 15.02.2021

Email received by Clerk from local resident asking for information on restrictions on log burners within conservation area. Response sent and directed to CWaC.

James Richard Circus has emailed and asked for a change of dates – they will now be at Thackeray Drive from Sunday 18th until Sunday 25th July.

Clerk contacted by Cestrian Scouts asking for support for a litter pick in the near future – agreed and offered loan of litter pickers and provision of bin bags.

Clerk contacted by Cestrian Scouts and asked if parish council would support a family fun day during the summer – response sent and agreement in principle.

Information about Community Orchard planting circulated to local residents on Thackeray Drive and Green Lane.

## **6. Operational Information**

Water leak reported at Pearl Lane allotments – Maintenance Officer has visited and fixed.

Sustainable Transport Task Force – attended by Cllr Bulmer

SE Chester Pilot Group – attended by Cllr Bulmer

Experimental Active Travel Lanes Working Group – attended by Cllr Salt

Christleton Parish Council meeting – attended by Cllr Bulmer

Replacement lettering at Josh's Jumps on Queens Rd field has been completed, Josh's family have been contacted and are happy with the work carried out.