

Parish Council Office, Vicars Cross Community Centre, Thackeray Drive, Vicars Cross, Chester CH3 5LP

**MINUTES OF THE GREAT BOUGHTON PARISH COUNCIL MEETING HELD ON
21st JUNE 2021 AT CALDY VALLEY NEIGHBOURHOOD CENTRE, CALDY VALLEY ROAD,
GREAT BOUGHTON.**

21.06.01	<p>Present: Cllrs Steve Collings, Sara Evans, John Griffiths, Ian Huffer, Amanda Miller, Krissie Myler, Mark Pearson, Sue Rigby, Keith Scargill, Stephen Thomas and Martin Whiteley (Chair) Apologies: accepted from Cllrs Peter Bulmer, Pauline Cox, Jo Evans, John Salt and from CWaC Cllr Keith Board In attendance: Kath Lloyd, Clerk</p> <p>The Chair welcomed the new parish councillor, Cllr Stephen Thomas and thanked councillors and visitors for following covid19 guidelines by sitting outside.</p>
21.06.02	<p>Declarations of Interest: No new declarations were declared.</p>
21.06.03	<p>Community Police Report: Councillors received a report from PCSO Carpenter which had been circulated prior to the meeting and asked for more details if possible with a list of speed checks carried out. The Clerk will liaise with the PCSO and continue to invite him to attend meetings.</p>
21.06.04	<p>Open Forum: Two residents attended and asked if the parish council could help them eliminate a rat problem in the vicinity of their homes. They suspect that the infestation has been made worse by local neglected gardens and neighbours putting food out for the birds. In addition, the land between Stamford Court (where the problem is) and the A41 by-pass is neglected and overgrown.</p> <p>After a lengthy discussion, it was resolved that:</p> <ol style="list-style-type: none"> 1. The Clerk will draft a letter to local residents, giving advice and guidance on how to minimise the potential of rats 2. The issue will be raised more widely in the next parish council newsletter 3. Cllr Collings (in his role as a CWaC Cllr) has raised the issue with CWaC Environmental Health Dept who have said that they will visit any properties with overgrown gardens. <p>A second resident could not attend the meeting but had telephoned the Clerk and emailed with the following issues to be raised:</p> <ul style="list-style-type: none"> • 20 mph speed limit not being adhered to on Heath Lane? <p><i>Clerk's response: I have reported this to the local PCSO and will follow up with him next week (I know that he's on leave this week).</i></p> <ul style="list-style-type: none"> • Bushes on Boughton Academy. These have grown exponentially over the years. This affects my health and I have a doctor's letter. I understand that a fence is to be

	<p>erected on their side which I hope would replace the bushes. I would therefore like to know what the position is;</p> <p><i>Clerk's response: I am awaiting a response from the school.</i></p> <ul style="list-style-type: none"> • Will the bus lanes be re-introduced and signs state these have only been suspended? <p><i>Clerk's response: I understand that the bus lanes will be re-introduced at some stage and with some changes but the parish council has not been given any time frames or details yet.</i></p> <ul style="list-style-type: none"> • Where can I find the consultation on the proposals to change the parliamentary boundary for the City of Chester. <p>2023 Review Boundary Commission for England (independent.gov.uk)</p> <p>The council approved the Clerk's initial responses and the Chair thanked the residents for their interest and attendance at the meeting.</p>
	<p><i>At this point of the meeting, the Vicars Cross Community Centre Manager, Jodie Ronan, gave a short presentation on the financial and operational status of the centre. Jodie will be going on maternity leave in the summer and the council wished her well and thanked her for the information.</i></p>
21.06.05	<p>Minutes and matters arising: The minutes of the last parish council meeting on Monday 5th May 2021 were approved (proposed by Cllr Scargill and seconded by Cllr Collings).</p>
21.06.06	<p>Council Sub Groups: Resolved: that the membership of the sub groups as follows is approved: :</p> <p><i>Community Engagement (marketing, newsletters, events etc) :</i> Amanda Miller, Sara Evans, Mark Pearson, Krissie Myler, Sue Rigby Plus John Tacon (co-opted)</p> <p><i>Community Centres (strategic leadership and direction to VXCC & supporting partnership working and monitoring Caldly Valley Neighbourhood Centre):</i> Peter Bulmer, Steve Collings, Krissie Myler, Keith Scargill, Steve Thomas, Sue Rigby Plus Alan Stove and Jane Taylor (co-opted)</p> <p><i>Sustainable Transport (working party focusing on traffic issues):</i> Peter Bulmer, Ian Huffer, Amanda Miller, John Salt, Martin Whiteley</p> <p><i>Open Spaces (oversees all open spaces including playgrounds & allotments):</i> Peter Bulmer, Jo Evans, Sue Rigby, Mark Pearson, Steve Collings Plus Frank Auty (co-opted)</p> <p><i>Caldy Valley Joint Management Committee – JMC (works with 6 church members to manage the neighbourhood centre, staffing, finance etc):</i> Keith Scargill, Sue Rigby, Ian Huffer, John Griffiths, Krissie Myler</p> <p><i>Executive Sub Group – deals with staffing, finance and planning:</i> Chairs of all sub groups and working parties.</p>
21.06.07	<p>Council Sub-Groups: the minutes of the following sub group meetings were approved as accurate:</p> <ul style="list-style-type: none"> • Executive Sub Group: Monday 7th June <p>Recommendations:</p>

	<ol style="list-style-type: none"> 1. that the Clerk write to CWaC thanking them for the Small Business Grants process and giving feedback on the positive impact to the centre and the community. APPROVED – at an appropriate time 2. That there is an additional newsletter produced aimed at Thackeray Drive residents, informing them of the success of the centre and updating them on new services on offer. The newsletter could also give information about the community orchard and the new outside bookings. APPROVED – the Clerk will action as the centre manager’s time is taken up with preparations for her maternity leave. 3. That the parish council contribute £3000 to match the Church’s contribution but also meet with Rev Goodwin to discuss future governance arrangements. APPROVED 4. That the F2F Meetings Risk Assessment be approved with the addition that members be encouraged to take lateral flow tests before attending a meeting and that meetings should be as short as possible and the outside space used if practical. APPROVED 5. That the amended Standing Orders be adopted by the parish council APPROVED 6. That for the first half of the year, Cllr Bulmer would Chair the Executive Sub Group (ending 30th November) and then Cllr Miller will take over as Chair until 30th May 2022. APPROVED <ul style="list-style-type: none"> • Open Spaces: Thursday 17th June – Cllr Rigby gave a verbal overview and there were no matters arising.
21.06.08	Council Working Parties: the council received the notes from the Sustainable Transport Working Party on 24 th May and noted Cllr Bulmer’s feedback that a representative was needed for the meeting on 8 th July. The Clerk will send details to Cllr Huffer if Cllr Salt is unable to attend.
21.06.09	Reports from CWaC Ward Cllrs: Cllr Collings reported that the Red House has been given Community Asset status and that a group of residents are hoping to raise sufficient funds to buy the property. Cllr Collings has also visited Shed Lane and is trying to get CWaC to trim it back following a number of complaints from residents that it is almost unpassable.
21.06.10	Sustainable Transport Taskforce & Emergency Active Travel Lane Working group feedback: <ol style="list-style-type: none"> 1. Sustainable Transport Task Force No report available – defer to next meeting. 2. Emergency Active Travel Lanes Working Group. No report available – defer to next meeting.
21.06.11	Planning Applications: planning applications since 5 th May 2021 have been circulated to the council and are listed in the Clerk’s report – appendix A
21.06.12	Asset of Community Value – Red House: the council considered the potential implications of the recent award of Community Value Asset for the Red House building on Dee Banks and agreed that the parish council were supportive and would monitor progress.
21.06.13	Cheshire West and Chester Consultation - Dog Orders: the council considered a draft parish council response to the consultation due to end on 4 th July Dog control consultation Participate Now (cheshirewestandchester.gov.uk) which had been circulated prior to the meeting and agreed that the clerk submit it on Friday 25 th June with any other final comments from councillors.
21.06.14	Annual Governance Return: The Annual Governance Return had not been circulated due to an administrative error and needs to be submitted to PKF Auditors by the 1 st July 2021.

	Resolved: that the Clerk circulate the document and councillors present are requested to approve via email so that the Chair can sign on behalf of the parish council.
21.06.15	Clerk's Report: 1. The council received and noted an operational report from the Clerk – Appendix A 2. The council received and noted the financial report at the end of May 2021
21.06.16	Councillor's reports and items for future agenda: Councillors raised the following items: <ul style="list-style-type: none"> • There was a request for an urgent meeting of the Caldly Valley Sub Group members to discuss the impact that Covid19 restrictions have had on the centre. • Cllr Sara Evans confirmed that she would liaise with the Clerk over further publicity for the Heritage Project • Cllr Thomas asked if it would be possible to consider the installation of more dog bins around Manor Drive. The Clerk will check with CWaC. • The Chair informed the council that the CWaC Waste Collection consultation has now ended and it appears that an additional £40 pa will be charged to residents who wish to have their green waste collected. • There is a Parliamentary Boundary Review taking place and this will be on the agenda of the next meeting for debate. 2023 Review Boundary Commission for England (independent.gov.uk)
21.06.17	Date of next meeting: Monday 19 th July at 7pm at Caldly Valley Neighbourhood Centre, Caldly Valley Road, Great Boughton.

Signed.....Chair

Date.....

PART TWO MINUTES

21.06.18	Present: Cllrs Steve Collings, Sara Evans, John Griffiths, Ian Huffer, Amanda Miller, Krissie Myler, Mark Pearson, Sue Rigby, Keith Scargill, Stephen Thomas and Martin Whiteley (Chair) Apologies: accepted from Cllrs Peter Bulmer, Pauline Cox, Jo Evans, John Salt and from CWaC Cllr Keith Board In attendance: Kath Lloyd, Clerk
21.06.19	Declarations of Interest: No new declarations were declared.
05.05.20	Communication: the Clerk has received two letters connected to the future use of Caldly Valley Meadow, which were discussed. Resolved: that the land is not for sale at this current time but that the council would continue to review on a regular basis.
05.05.21	Reports from Sub Groups or Working Parties: The Executive Sub Group recommend that: that the council contract with Winsford Town Council for the provision of statutory annual play equipment inspections, which will include Josh's Jumps. APPROVED
05.05.22	Date of next meeting: Monday 19 th July at 7pm at Caldly Valley Neighbourhood Centre, Caldly Valley Road, Great Boughton

Signed.....Chair

Date.....

Clerk's Report

19th June 2021

1. Summary of Actions from Parish Council meeting 05/05/2021

Item no.	Action	Progress made
05.05.13	Query over charging policy of St Luke's Church in Huntingdon.	Clerk unable to access information.

2. Finance Report

Item	Information		
	Bank Balances		
	Parish Council (19/06/2021)		
	Nat West Bank £107,808.38		
	Josh's Project £9179.11		
	National Savings Account £36,466.36		
	Vicars Cross Community Centre (26/04/2021)		
	Income from lettings £3,572.15		
	Expenditure during period £5,258.85		
	Bank balance £18,717.65		
	The following payments and receipts of over £100 have been made since 5 th May 2021 (Bank statements are available on request from the Clerk)		
19 June 2021	MALCOLM BATE <i>Litterpicking</i>	-	£100.62
9 June 2021	SHIRES ACCOUNTANCY <i>Salaries</i>	-	£3,016.44
7 June 2021	VXCC <i>Salary transfer - May</i>	£1,186.83	-
7 June 2021	VXCC <i>Salary Transfer - June</i>	£1,187.52	-
2 June 2021	PETER BULMER <i>Expenses</i>	-	£137.55
2 June 2021	CHESTER HANDBOOKS <i>Newletter</i>	-	£336.00
2 June 2021	COUNTRYWIDE <i>General grounds maintenance</i>	-	£1,470.23
26 May 2021	SARAH TYSON <i>Gatelocking at Queens Rd Field</i>	-	£148.00
18 May 2021	COUNTRYWIDE <i>General grounds maintenance</i>		£1470.23
12 May 2021	GRIFFITHS SECURITY, CHESTER GB <i>12 x new "Cheshire" locks</i>		£320.52

3. Planning Applications

Address & details	Closing date for comments
21/02452/TPO 1 Gleggs Close – Multiple tree reduction	<i>29th June – comments submitted as per email exchange: Great Boughton Parish Council has no objections to the proposed tree surgery works on the understanding that this will be undertaken by an experienced and competent tree surgeon/arborist.</i>

4. Planning Decisions

5. Communications

Clerk contacted by local resident reporting fly tipping of building waste on Boughton Hall Drive – reported to CWaC no. SS337791679 **UPDATE:** reported again 18th June 2021

Clerk contacted by resident about overgrown hedges in Kirkwood Close and Shed Lane – resident reported on 15th June HW340198632, Clerk reported on 16th June SS342187487 and CWaC Cllr Steve Collings is following up.

Clerk contacted by a resident asking advice about overhanging trees from a neighbour’s garden – advice given and solution suggested.

Report received from resident of human waste in Caldly Brook in the Nature Park – reported to CWaC SS333708174 and to the Environment Agency, Huntington Parish Council and Friends of Caldly Valley Nature Park.

Email exchange between resident in Oldfield Drive regarding the overgrown footpath between his house and his neighbour. CWaC have confirmed that it is not their property – appears to be unadopted according to Land Registry search. Residents discussing their next steps.

Clerk has received a request from a resident to remind local community to keep their hedges and trees cut back from the pavements – to go into next newsletter.

Clerk received an email from a resident complaining that the overgrown hedges along Keristal Avenue past Dee Banks School and up stocks Lane to Private Walk had scratched her mother’s face as she walked past. Response sent and reported to CWaC SS342179408

Email received from Huntington PC Clerk giving information about planned crossing at Gorse Way.

Email received from resident complaining about parking on Green Lane outside the school – no action taken as highway is wide enough for people to park without obstructing drivers.

Clerk has received a complaint from a resident about the number of nettles and weeds on the footpath between Becketts Lane and Caldly Valley Road – reported to CWaC SS342212830

Email received from resident complaining about grass verges not being cut on Oakmere Drive – reported to CWaC SS342216694

There has been a complaint from a resident about the overgrown bushes and ivy from Dulverton Ave Field, putting undue pressure on her back fence. Maintenance Officer has attended and cut back most of the ivy etc but is now waiting until nesting season is over to return.

Clerk contacted by a resident whose daughter had fallen off a piece of play equipment at Vaughans Lane – reported that the climbing holds on the wooden play equipment are “all loose and spinning.”

Resident has confirmed that his daughter was not hurt and the Maintenance Officer made the equipment safe on the same day. Resident informed and has sent his thanks.
Complaint received from resident on Heath Lane about the length of the grass verges – Clerk has responded and reported to CWaC SS342476352

6. Operational Information

Cllr Bulmer reported an untaxed van that had been parked at Thackeray Drive for over a week – PCSO has contacted owners and arranged for its removal.
The Clerk has received a request from a volunteer at Caldly Valley Community Garden for new grit for the boules court – volunteers will be needed to spread it.
Cllr Pearson has continued to weed and tidy the shrubs and bushes at Vicars Cross Community Centre.
Cllr Bulmer and Maintenance Officer have bought and planted a number of plum trees at Vicars Cross Community Centre.