

Parish Council Office, Vicars Cross Community Centre, Thackeray Drive, Vicars Cross, Chester CH3 5LP

MINUTES OF THE GREAT BOUGHTON PARISH COUNCIL MEETING HELD ON 19th APRIL 2021 VIA ZOOM

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PUBLIC AGENDA

*The Chair began the meeting by reminding councillors that the council is subject to the rules of purdah
[A short guide to publicity during the pre-election period | Local Government Association](#)*

19.04.01	Present: Cllrs Pauline Cox, Steve Collings, Ian Huffer, Amanda Miller, Krissie Myler, John Salt, Keith Scargill (Chair) and Martin Whiteley *Cllr Jo Evans joined the meeting at 20.05 Apologies: Cllrs Peter Bulmer, Sara Evans, John Griffiths, Mark Pearson, Sue Rigby In attendance: Kath Lloyd, Clerk
19.04.02	Declarations of Interest: no new declarations received.
19.04.03	Community Police Report: PCSO Carpenter's report had been circulated prior to the meeting and councillors asked for more details on the ASB reports. Resolved: Clerk to seek more details from PCSO
19.04.04	Open Forum: There was one resident observing the meeting.
19.04.05	Planning Applications: to receive and note planning applications since 15 th March 2021 21/01223/TEL Land Adjacent To United Reformed Church Green Lane Great Boughton Chester 18m Phase 8 Monopole C/W wrapround Cabinet at base and associated ancillary works. Comments by 28 th April 2021 – Draft response from the Parish Council shared with councillors and amendments suggested. Resolved: that the Clerk make amendments, circulate to councillors and then submit before the closing date. 20/03845/LBC Tarvin Lock Cottage, The Holkham Replacement of existing wooden gate posts and gate with brick piers and wrought iron gates. Comments by 28 th April 2021 – Resolved: No objection by council 21/01164/CAT 49 Dee Banks Removal of 2 x Conifer trees and 1 x Apple tree. These The trees will be replaced by a yew hedge. Comments by 23 rd April 2021 – Resolved: No objection by council

	<p>21/00102/FUL Red House, Dee Banks Demolition of the existing building and the erection of a new building to create 7 no. apartments plus associated underground parking. Closed for comments – note parish council response previously circulated to councillors.</p> <p>21/00677/FUL Carlton Villa, 14 Dee Banks E rection of three dwellings with associated parking and landscaping - amendment to application 19/04438/FUL . Closed for comments – note parish council response previously circulated to councillors.</p>
19.04.06	Reports from CWaC Ward Cllrs: nothing to report.
19.04.07	Minutes and matters arising: the minutes of the last parish council meeting on Monday 15 th March 2021 were approved and all matters arising were elsewhere on the agenda.
19.04.08	<p>Council Sub-Groups: The minutes of the following sub group meetings were agreed as accurate:</p> <p>29th March - Traffic and Transport: Cllr Miller requested that the following amendment be made to Item 9.1 of the minutes – “conversations could be carried out” to replace “soft marketing” Resolved: Clerk to amend. Cllr Salt gave a brief verbal overview of the minutes, which had been circulated prior to the meeting and said that he would go into more detail at the next Sustainable Travel Working Party on Monday 26th April. Resolved: that the recommendation from the Sub Group that the council adopts the Terms of Reference be approved.</p> <p>15th April - Vicars Cross Community Centre: The Clerk gave a verbal overview of the minutes of the sub group and Cllr Scargill gave an update on the financial situation at Caldly Valley Neighbourhood Centre. Resolved: that the council adopt the attached Terms of Reference and name change to the Community Centres Sub Group</p> <p>15th April – Finance: Cllr Scargill gave a summary of the meeting and the council accepted the financial report at end of March 2021 was accepted. The following recommendations were approved: Resolved: that the revised name and Terms of Reference are adopted by the Council. Resolved: the use of Dotty about Accounts as the council’s local internal auditor Dotty About Accounts - Accountancy For UK Small Businesses, Sole Traders and Freelancers Resolved: that the council pay staff the home working allowance of £6 per week from Sept 2020 to March 2021 in line with government guidance</p>
19.04.09	Council meeting format: the council considered the latest advice from NALC regarding the legality of future online meetings and discussed the way forward. Resolved: that the Annual Meeting of the Parish Council be held on Wednesday 5 th May at 7pm in order to elect the Chair and Vice Chair and approve the essential documents and policies in line with legal requirements.
19.04.10	<p>Sustainable Transport Taskforce & Emergency Active Travel Lane Working group feedback:</p> <ol style="list-style-type: none"> 1. Sustainable Transport Task Force 2. Emergency Active Travel Lanes Working Group. <p>Cllr Salt shared a power point presentation from Cllr Bulmer and Cllr John Beckitt (Christleton PC) and explained that plans were emerging but that there was still work to do. He thanked all Councillors who had contributed to the planning process and invited councillors to attend the next working party group.</p>
19.04.11	Project Reports:

	<ol style="list-style-type: none"> Community Orchard: The final planting on the community orchard is taking place this week and local feedback has been positive to date. Heritage Project:
19.04.12	Clerk's Report: The Council received and note an operational report from the Clerk (Appendix A) and there were no questions. The council received and note the financial reports within the Clerk's report.
19.04.13	Councillor's reports and items for future agenda: <ul style="list-style-type: none"> Cllr Huffer had requested that the parish council support the residents in Stocks Lane and Becketts Lane to have 20 mph signage painted on the roads as part of the resurfacing. Cllr Collings responded that this has been arranged but would cause a slight delay to the resurfacing work. It was noted that councillors were disappointed in the work carried out by Network Rail recently along the railway line from Christleton into Chester. A large number of mature trees and bushes have been destroyed and the areas now look very bare. Councillors noted that the Retirement Villages Uk development at the Beechmore Nursery site has been approved but there are still concerns about the associated Traffic Plan. Action: to be deferred to Sustainable Travel Working Party. Cllr Cox suggested that a Covid19 Review take place in order to review the last year and plan for the future, this could also be used as part of the staff appraisal process.
19.04.14	Date of next meeting: Wednesday 5th May at 7pm via zoom

Clerk's Report

15/04/2021

1. Summary of Actions from Parish Council meeting 15/03/2021

Item no.	Action	Progress made
	No outstanding items	

2. Finance Report

Item	Information								
	Bank Balances								
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> Parish Council (15/04/2021) Nat West Bank £117,731.82 Josh's Project £9416.41 National Savings Account £36,466.36 </td> <td style="width: 50%; vertical-align: top;"> Vicars Cross Community Centre (08/03/2021) Income from lettings £2,283.50 Total Income £3734.47 Expenditure during period £2,235.65 Bank balance £19,987.23 </td> </tr> </table>	Parish Council (15/04/2021) Nat West Bank £117,731.82 Josh's Project £9416.41 National Savings Account £36,466.36	Vicars Cross Community Centre (08/03/2021) Income from lettings £2,283.50 Total Income £3734.47 Expenditure during period £2,235.65 Bank balance £19,987.23						
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	The following payments and receipts of over £100 have been made since 15 th March 2021 (Bank statements are available on request from the Clerk)								
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">12 April 2021</td> <td style="width: 50%;">WATER PLUS (<i>Allotments – significantly more than usual due to leak</i>)</td> <td style="width: 10%; text-align: right;">-</td> <td style="width: 20%; text-align: right;">£288.56</td> </tr> <tr> <td>8 April 2021</td> <td>CHESHIRE WEST (<i>precept</i>)</td> <td style="text-align: right;">£79,000.00</td> <td style="text-align: right;">-</td> </tr> </table>	12 April 2021	WATER PLUS (<i>Allotments – significantly more than usual due to leak</i>)	-	£288.56	8 April 2021	CHESHIRE WEST (<i>precept</i>)	£79,000.00	-
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6 April 2021	SHIRES ACCOUNTANCY (<i>Salaries x 2</i>)	-	£3,016.4 4
23 March 2021	SARAH TYSON (<i>Gatelocking</i>)	-	£140.00

3. Planning Applications

Address & details	Closing date for comments
21/01000/FUL - 8 Marbury Road Single storey rear extension	22 nd April 2021

4. Planning Decisions

20/03306/FUL Beechmoor Nurseries CH3 5QD	APPROVED
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5. Communications

<p>Clerk contacted by local resident in Glovers Loom, asking for assistance in reporting large trees at the rear of her back garden, on Caldly Valley Road. Reported to CWaC SS319651171</p> <p>Emails from residents and Councillors re Planning Application for 5G Mast on Green Lane</p> <p>Emails from residents re Planning Application for development of Red House site on Dee Banks</p> <p>Request from builder undertaking work at house on Queens Rd for vehicle access to the field</p> <p>Email from a resident on Queens Rd re: overgrown trees on Queens Rd field</p> <p>Social media reports of disruptive behaviour during the evening at Thackeray Drive play area, increase in litter and broken glass. Reported to PCSO and residents urged to report to 101.</p> <p>Complaint from resident for Network Rail Vehicle with registration YT70 VRW parked on cycle footpath - Pentland Close - Hoole Lane, Chester, near to CH2 3ED [Incident: 210317-000279]. Response received and vehicle has been moved.</p>

6. Operational Information

CWaC Bin collection truck caused damage to the basketball hoop on Queens Rd field, CWaC have admitted liability and Clerk is sourcing quotes for replacement and has spoken to CWaC insurers (Zurich)

A gazebo has been erected at the rear of Vicars Cross Community Centre to enable keep fit groups and local residents to shelter from rain whilst joining activities outside.

Large wooden barriers at Pentland Close have now been removed, allowing disabled access.