

Parish Council Office, Vicars Cross Community Centre, Thackeray Drive, Vicars Cross, Chester CH3 5LP

MINUTES OF THE GREAT BOUGHTON PARISH COUNCIL MEETING HELD ON 21ST SEPT 2020 AT CALDY VALLEY NEIGHBOURHOOD CENTRE, CALDY VALLEY ROAD, GREAT BOUGHTON

563	<p>Present: Cllrs Steve Collings, Pauline Cox, John Griffiths, Ian Huffer, Amanda Miller, Krissie Myler, Rick Nieto, Mark Pearson, Sue Rigby, John Salt, Keith Scargill</p> <p>Apologies: Cllrs Peter Bulmer, Jo Evans, Sara Evans and Martin Whiteley. CWaC Cllr Keith Board also sent apologies.</p> <p>In attendance: Kath Lloyd, Clerk and PCSO Beth George</p> <p>Cllr Scargill chaired the meeting</p>
564	<p>Declarations of Interest: Cllr Salt has been working with Care Homes in the Cheshire area and asked for it to be noted in relation to Item 569</p>
565	<p>Community Police Report: PCSO George gave a verbal overview of her report which had been circulated to Council prior to the meeting and invited questions:</p> <ul style="list-style-type: none"> • There have been two recent burglaries in the parish which resulted in the theft of cars, PCSO George reminded everyone of the need to be aware of home security. • Cllr Myler asked for an update on the recent dog thefts, a number of residents have shared their concerns with her. PCSO George assured the Council that the police are aware and reported vehicles had been checked and action taken and reminded everyone that sometimes issues can be exaggerated on social media. Residents should always report any suspicious activity using the police 101 system. • Cllr Pearson asked what action was being taken to investigate groups of suspicious looking individuals drinking in groups along the canal bank. Cllr Pearson had reported one such group on the canal bank near Churton Road (just outside the parish boundary) to 101 but not had any feedback. PCSO George explained that as it was outside the Ward boundary, she would not be informed of the incident but it would be dealt with by the PCSO in Boughton. Cllrs queried the effectiveness of this approach but were assured that links were made elsewhere within the police service. • Cllr Cox asked about the damaged bus shelter on Green Lane but PCSO George is not aware of it being reported to the police • Cllr Huffer asked if the police had had any difficulty with local residents adhering to covid19 restrictions? PCSO George was able to reassure the council that there had been no conflict

	<p>related to restrictions in the parish.</p> <ul style="list-style-type: none"> • Cllr Salt thanked the police for waking him during the night to alert him to his garage door being open. He also expressed his thanks to the Police Commissioner for ensuring a dedicated Community Policing Team in each Ward as this has historically proved problematic. • Cllr Collings asked if any speed checks were planned in the area – PCSO George carries out regular checks and is happy to target any suggested roads. Cllr Collings asked for particular attention to be paid to Heath Lane.
566	Open Forum: There were no members of the public present.
567	Minutes and matters arising: The minutes of the last parish council meeting on Monday 20 th July 2020, which were circulated prior to the meeting were approved subject to the addition of Cllr Nieto's request that the Clerk investigate the potential costs of 20mph signs for local residents to use in front gardens.
568	<p>Council Sub-Groups: The minutes of the following sub group meetings, which were circulated prior to the meeting, were approved as accurate:</p> <p>Traffic & Transport – 8th September: Cllr Salt gave a verbal overview of the meeting, the three key topics of which were the planned crossing at Gorse Way, the purchase of a Plume Air Quality Monitor and the recent introduction of bike/bus lanes in Boughton. There was a query regarding the wording within the minutes that might be interpreted as the parish council supporting the new bus lanes. Cllr Salt clarified that although the parish council had submitted a response to the Local Cycling and Walking Infrastructure Plan in February 2020 which stated that it supported the introduction of increased and improved cycle lanes, it did not support the design of the combined bus and cycle lanes in Boughton or the manner that they had been introduced and a letter had been sent to Cllr Shore expressing the council's concerns. There was a discussion about the wider plans for cycling routes in the area RESOLVED: that Cllr Bulmer give a presentation at the next Parish Council meeting about the work he has been doing with Chester Cycling Campaign and South Chester Parishes.</p> <p>Open Spaces – 10th September: Cllr Rigby gave a summary of the meeting and there was a discussion about how much the play area at Caldly Valley Neighbourhood Centre is used, given that it is not very visible from the main road. RESOLVED: that the next newsletter highlight the play areas owned and managed by the parish council.</p> <p>Vicars Cross Community Centre – 10th September: Cllr Myler summarised the meeting and was able to reassure the council that around 70% of groups had now returned to the community centre. Sadly, the out of school club has now closed as it wasn't viable but there are also new users that have been recruited so income continues to meet costs. The Clerk alerted the council to a potential energy saving project which would include new insulation and solar panels for the centre but might need some investment from the council.</p>
569	Retirement Villages UK: a small group of councillors have met virtually with the developers (Cllrs Bulmer, Huffer, Nieto, Miller and Whiteley,) and are have expressed concerns about the entrance/exit routes for vehicles. A further meeting is planned with CWaC Park & Ride representatives and the developers and will be reported to the next council meeting. RESOLVED: that the Planning Sub Group drafts a response to the planning application.
570	CWaC Bus, taxi & Cycle Lanes: there was a debate about the lack of communication from CWaC and local residents' concerns that there would be unreasonable congestion along Boughton. It was also agreed that the council felt that the current design would be unsafe for cyclists as the proposed

	lanes integrate buses, taxis and cycles. Cllr Collings reported that in order to meet carbon neutral targets, Cheshire West and Chester Council need to reduce car usage in the City by 75% by 2030 and this was seen as one method of achieving this. The parish council feel that this is an opportunity to think creatively and for Cheshire West and Chester Council to reconsider the potential of a footbridge over the River Dee. RESOLVED: that the Clerk contacts Sean Traynor again (Head of Highways CWaC) and asks for a breakdown of planned expenditure of the £4.2m S106 funds.
571	Finance and Accounts Reports: the council received the Clerk's Report and Financial report to the end of August 2020, which had been circulated prior to the meeting. It was noted that the £6737 showing as Premises Expenditure was a VAT refund to Vicars Cross Community Centre in April 2020. RESOLVED: that the council accepted the Finance Report. Council was also asked to consider the request from Pinder Circus to use Thackeray Drive field next summer, after a short discussion, it was agreed that the council are satisfied with the arrangement already in place with James Richard Circus and was reluctant to jeopardize this. Attached as Appendix A
572	Delegation of Authority: the council considered the Delegated Authority paper which had been circulated prior to the meeting and there was a short discussion. Cllr Salt suggested that appropriate technology should be used to hold council meetings virtually and that the monthly schedule of meetings could be re-introduced rather than any increased delegated powers be given to sub groups. RESOLVED: Monthly meeting schedule to be reintroduced and all meetings to be held virtually using whichever technology the Clerk deemed most appropriate.
573	Planning Applications: the planning applications received since July 20 th 2020 included in the Clerk's Report (Item 571) and were noted by the council.
574	Councillors reports and items for future agenda: - Cllr Pearson reported that Kay Parry from Cheshire West and Chester Highways Team had contacted him in response to his concerns about the pedestrian crossing at the Aldi junction. She reports that it is not possible to change the traffic lights in any way but Cllr Pearson is still very concerned that the crossing is unsafe for pedestrians. ACTION: to be added to the Traffic & Transport Sub Group agenda
575	Date of next meeting: Monday 19 th October at 7.30pm – virtual invitation to be sent nearer the time.

Clerk's Report

16/09/2020

1. Summary of Actions from Parish Council meeting 20th July 2020

Item no.	Action	Progress made
554	Retirement Villages UK development – Clerk to circulate presentation & meeting notes.	Complete

2. Finance Report

Item	Information		
	Bank Balances		
	Parish Council (16/09/2020)	Vicars Cross Community Centre (16/09/2020)	
	Nat West Bank £67,456.08	Income from lettings £1,986.36	
	Josh's Project £ 99,574.41	Expenditure during period £2,433.87	
	National Savings Account £36,205.70	Bank balance £14,565.25	
	The following payments and receipts of over £100 have been made since 20 th July 2020 (Bank statements are available on request from the Clerk)		
	16 Sept 2020	SARAH TYSON – Queens Rd field gate locking	-£168.00
	15 Sept 2020	MLH DEVELOPMENTS – repairs to metal fencing at Queens Rd field	-£225.00
	7 Sept 2020	COUNTRYWIDE – grass cutting at Caldly Valley Meadow/Pocket Park	-£214.50
	7 Sept2020	COUNTRYWIDE – routine grounds maintenance	-£1,243.95
	7 Sept2020	COUNTRYWIDE – additional grass cutting at Caldly Valley Church (to be reimbursed by the church)	-£576.00
	7 Sept2020	COUNTRYWIDE - grass cutting at Caldly Valley Meadow/Pocket Park	-£214.50
	7 Sept2020	SHIRES ACCOUNTANCY – 2 x salaries	-£3,445.64
	20 August 2020	SARAH TYSON – Queens Rd field gate locking	-£152.00
	20 August 2020	VXCC – carpet for new PC office	-£170.00
	5 August 2020	SHIRES ACCOUNTANCY – 2 x salaries	-£2,932.26
	3 August 2020	Malcolm Bate – general maintenance	-£106.25
	3 August 2020	COUNTRYWIDE – routine grounds maintenance	-£1,243.95
	31 July 2020	James Richard Circus – contribution to costs	+ £450
	30 July 2020	VXCC room hire – Snow Angels Covid19 response (funded from CWaC Emergency fund)	-£544.50

3. Planning Applications

<https://www.gov.uk/government/consultations/planning-for-the-future> - Please see email to council sent on 16th Sept for more details.

20/03042/FUL Bishops High School - Construction of new teaching block on existing parking area, including remodel and extension to parking area, as well as associated external works. NEEDS RESPONSE BY 2ND OCT

20/02973/FUL 95 Green Lane - Demolition of existing garage. Erection of detached garage. NEEDS RESPONSE BY 1ST OCT

20/03115/FUL 53 Dee Banks - Replacement single-storey rear extension. Removal of a window to the rear and the replacement of two existing door openings to the rear. NEEDS RESPONSE BY 9TH OCT

4. Planning Decisions

5. Communications

The weekly staffing update spreadsheet has now been replaced with a weekly email to councillors highlighting key events and communications from the week.

The Clerk has received a letter from Pinder Circuses asking to use Thackeray Drive Field next July (see attached below) We already have a provisional booking from James Richard Circus who has used the site for the last two years.

The Clerk has received a query from a resident asking whether a planning application has been received for building work at a neighbour's property – signposted to CWaC Planning Dept.

A resident has complained that a low sited estate agents board is a hazard on Caldry Valley Road – Cllr Keith Board has been assured by the estate agents that it will be moved.

The parish council autumn newsletter is now available and will be on notice boards and in the local handbooks.

6. Operational Information

Cllr Pearson has visited the community centre in Vicars Cross to continue weeding and clearing the outside borders.

The Clerk has attended an online information session on the Council Award Scheme – slides circulated.

Dear Kath

I'm contacting you to see if the council would consider an application by me to visit the recreation ground at Great Boughton , in 2021 the dates would be Thurs 15th July until Sun 18th July (not open Thurs)

Its a non animal human production circus and the shows last for 1hr and 35mins as an example on a Friday there would be two shows 4.30pm and 7pm a so everything is finished by 8. 45 pmm and on Saturday 2pm and 5pm
And on the last day Sun one show at 2 pm we then pull down and off site that day by 7 30 pm and on to the next venue, we have (3) small lorries and (4) caravans plus vans and there are (11) persons connected with the show.

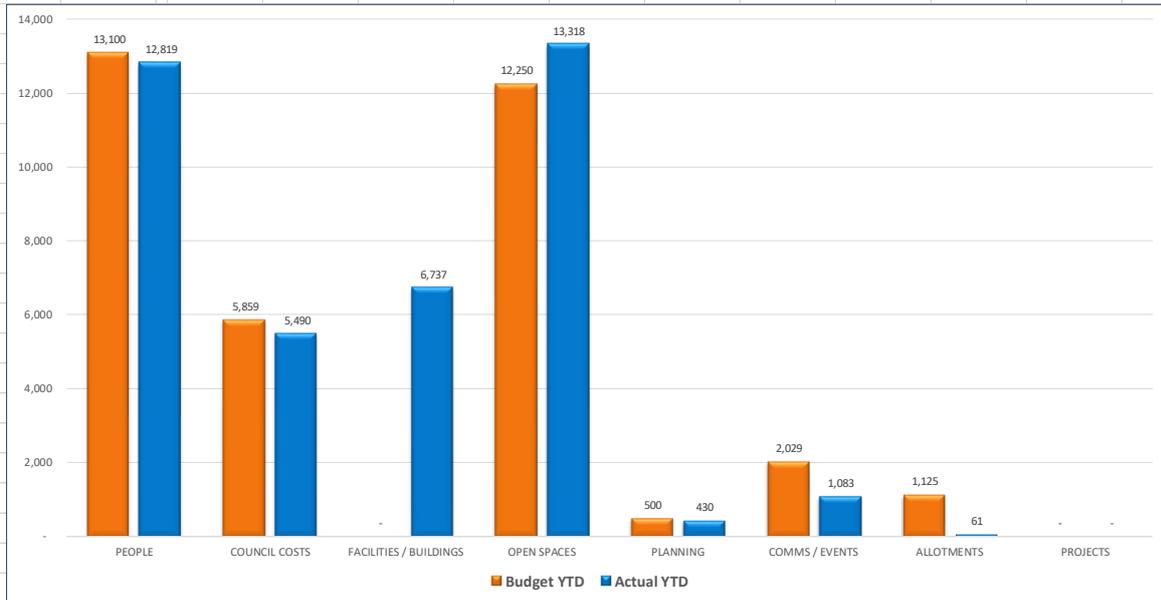
We visit some venues on a yearly basis and are very careful with ground conditions and do not have any heavy equipment that other shows and fairgrounds may have had that has visited you in the past.

We are quite compact and can avoid pitch areas we can fit into a space 45 metres in each direction and can seat 150 patrons when full and most of our patrons walk to us "walk up trade" so we do not have parking issues we are members of the Showmans Guild have all the correct paper work and £10.000,000 public liability insurance.

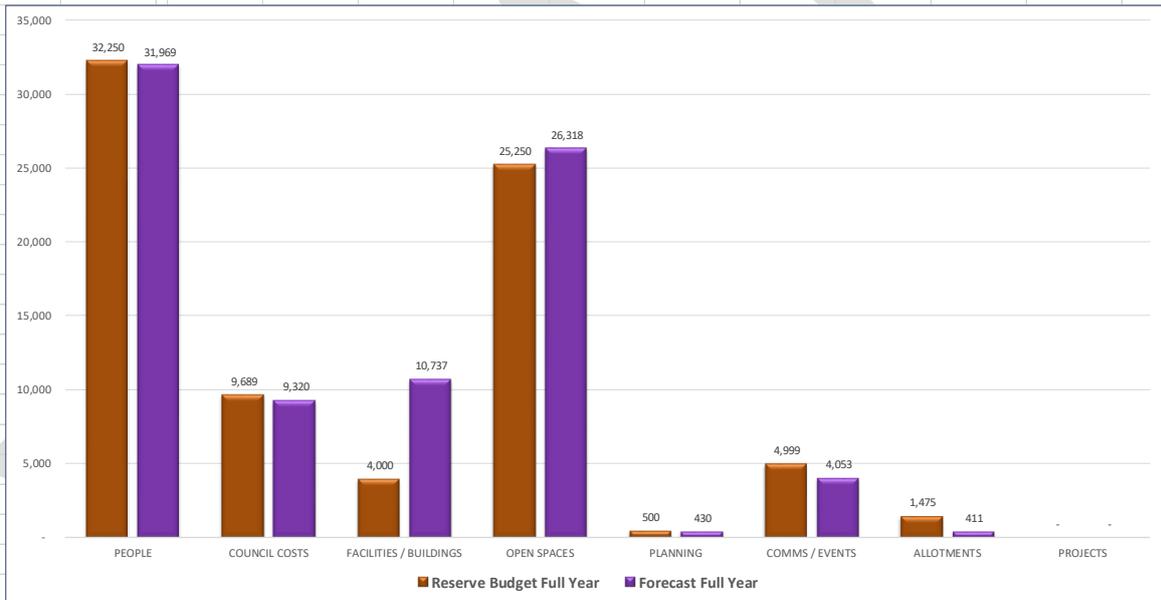
We have a family orientated based show suitable for all ages providing clowns , magicians, acrobats trapeze wild west acts and cartoon characters, dancers etc We use and play over 60 parks and football fields in a season in different parts of the country and would like to include Great Boughton area if there is a possibility I would be extremely pleased to hear from you.

We offer a daily rental and a deposit returned after councils satisfaction
I look forward to hearing from you at your earliest convenience.

Regards
Mike Lea
Pinders Circus Director
Tel 07970943995



Year to date -- Budget vs Actual δ



Full Year -- Reserve Budget vs Forecast δ

5	31/08/2020	AVAILABLE FUNDS	PEOPLE	COUNCIL COSTS	FACILITIES / BUILDINGS	OPEN SPACES	PLANNING	COMMS / EVENTS	ALLOTMENTS	PROJECTS	Σ - EXPENSE	INC - EXP
	Budget YTD	80,100	13,100	5,859	-	12,250	500	2,029	1,125	-	34,863	45,237
	Actual YTD	90,327	12,819	5,490	6,737	13,318	430	1,083	61	-	39,939	50,388
	Budget vs Actual YTD δ	10,227	281	369	6,737	1,068	70	946	1,064	-	5,076	5,151
	Reserve Budget Full Year	80,100	32,250	9,689	4,000	25,250	500	4,999	1,475	-	78,163	1,937
	Forecast Full Year	90,327	31,969	9,320	10,737	26,318	430	4,053	411	-	83,239	7,088
	Reserve Budget vs Forecast FYr δ	10,227	281	369	6,737	1,068	70	946	1,064	-	5,076	

.....e.net/50005487023cd53/Documents/Budget/GRPC CashBook July 2020

START OF YEAR	Cashbook balance	66,091	Reserve Funds £ + Josh's Jumps £9571	9,571	General Fund	56,520
	Period change (- / +)	50,388	Period change (- / +)	3	movement (- / +)	50,385
PERIOD END	Cashbook balance	116,479	Reserve Funds £ + Josh's Jumps £9574	9,574	General Fund	106,905