

Clerk to the Council: Kath Lloyd, Parish Council Office, Vicars Cross Community Centre, Thackeray Drive, Vicars cross, Chester CH3 5LP

**MINUTES OF THE GREAT BOUGHTON PARISH COUNCIL MEETING HELD ON MONDAY 20<sup>th</sup> JULY 2020 AT VICARS CROSS COMMUNITY CENTRE, THACKERAY DRIVE, VICARS CROSS, CHESTER CH3 5LP**

549	<p><b>Present:</b> Cllrs Peter Bulmer, Pauline Cox, Jo Evans, Amanda Miller, Rick Nieto, Krissie Myler, Mark Pearson, Sue Rigby, Keith Scargill, Martin Whiteley</p> <p><b>Apologies:</b> Received and reported at the meeting from Steve Collings (CWaC Cllr Meeting) and Ian Huffer (health related)</p> <p><b>Apologies received and reported &amp; accepted via email following the meeting:</b> Sara Evans (health related), John Griffiths (family reasons), John Salt (health related)</p> <p>PCSO George also sent apologies due to work patterns.</p> <p><b>In attendance:</b> Kath Lloyd, Clerk &amp; Responsible Finance Officer</p> <p>All apologies were accepted and the council discussed the requirement of S85(1) of the Local Government Act which requires a member of a Local Authority to attend at least one meeting of that Authority within a six month consecutive period, in order to avoid being disqualified as a Councillor. This requirement can be waived and the time limit extended if any failure to attend was due to a reason approved by the Authority, in advance of the six month period expiring. <b>RESOLVED:</b> following the meeting and the receipt of further apologies, council agreed by email to extend for two months so that all councillors have the opportunity to attend the Sept 21st meeting. The Clerk will write to councillors to remind them of the six month rule which has not been rescinded by Government and encourage them to prioritise the date of the next meeting.</p>
550	<p><b>Chairman &amp; Vice Chairman: RESOLVED:</b> that the current Chairman and Vice Chairman will remain in place until the Annual Meeting of the Council in May 2021.</p>
551	<p><b>Declarations of Interest:</b> No new declarations declared.</p>
552	<p><b>Open Forum:</b> No members of the public were in attendance.</p>
553	<p><b>Minutes and matters arising: RESOLVED:</b> that the council approve the minutes of the last parish council meeting on Monday 17<sup>th</sup> February 2020. There were no matters arising.</p>
554	<p><b>Council Sub-Groups: RESOLVED:</b> that the council approve the minutes of the following sub group meetings as accurate:</p> <p>Planning Sub Group – 2<sup>nd</sup> March Traffic &amp; Transport – 4<sup>th</sup> February Open Spaces – 5<sup>th</sup> March Vicars Cross Community Centre – 10<sup>th</sup> March Finance – 12<sup>th</sup> March</p>

	The Chair updated the council on a virtual meeting on 22 <sup>nd</sup> May with Retirement Villages UK (the Beechmore development) that some councillors had attended and there was a discussion about the issue. <b>RESOLVED:</b> Clerk to circulate notes and presentation from 22 <sup>nd</sup> May and put item on agenda for 21 <sup>st</sup> Sept.
555	<b>Emergency Executive Working Party: RESOLVED:</b> the notes from the virtual meeting held with members of the Finance Sub Group to carry out emergency planning on 2 <sup>nd</sup> April 2020 were noted and accepted.
556	<b>Community Police Report:</b> PCSO Beth George's report was noted but the council expressed disappointment that it did not contain more details of recent crime in the area.
557	<b>Approval of Annual Governance Return (all documents circulated prior to the meeting):</b> <ul style="list-style-type: none"> <li>• Council received the internal audit report for 2019-20 from the internal auditors Dotty About Accounting Ltd and noted the recommendations.</li> <li>• Council received and approved the Annual Governance Statement 2019-20 of the AGAR and the Chairman and the Clerk/Responsible Financial Officer signed to confirm compliance</li> <li>• Council received and approved section 2 of the AGAR - Accounting Statements 2019-20 and the Chairman and the Clerk/RFO signed to confirm approval.</li> <li>• Council approved the public inspection period (Notice of Public Rights) from Tuesday 1<sup>st</sup> Sept to Tuesday 15<sup>th</sup> Sept inclusive.</li> </ul>
558	<b>Finance and Accounts Reports:</b> <ul style="list-style-type: none"> <li>• Council approved the payments made since 17<sup>th</sup> February as per Work Schedule</li> <li>• Council received and noted financial reports, which had been circulated prior to the meeting and which the Clerk explained in some detail.</li> </ul>
559	<b>Work Programme Review (circulated prior to the meeting) :</b> Council considered and approved actions taken by the Clerk on behalf of the Parish Council during the lock down period. <b>RESOLVED:</b> that the council record a vote of thanks to the Clerk, Community Centre Manager and hourly paid contractors for their hard work over the last four months.
560	<b>Planning Applications:</b> Council received and noted the planning applications since February 17 <sup>th</sup> 2020
561	<b>Councillors reports and items for future agenda:</b> <ul style="list-style-type: none"> <li>- Cllr Pearson has offered to help with the painting of the new parish council office, the Clerk will liaise.</li> <li>- The Beechmore Retirement Villages UK Development will be on the agenda on 21<sup>st</sup> Sept 2020.</li> <li>- James Richard Circus will be arriving on Sunday 25<sup>th</sup> July at Thackeray Drive field, the first week will be rehearsals and the second week will be performances.</li> <li>- Cllr Nieto asked if the Clerk could provide some costs of producing 20mph warning signs for use by residents in front gardens. This has been trialled in Stocks Lane and has proved successful in slowing traffic.</li> </ul>
562	<b>Date of next meeting:</b> 21 <sup>st</sup> Sept 2020 at 7.30pm Venue to be confirmed.

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