

Clerk to the Council: Kath Lloyd, Parish Council Office, Vicars Cross Community Centre, Thackeray Drive, Vicars cross, Chester CH3 5LP

MINUTES OF THE GREAT BOUGHTON PARISH COUNCIL MEETING HELD ON MONDAY 18th MARCH 2019 AT UNITED REFORM CHURCH, GREEN LANE, VICARS CROSS.

PART ONE

415	<p>Present: Cllrs Peter Bulmer (Chair), Pauline Cox, Jo Evans, Cllr John Griffiths, Ian Huffer, Trevor Jones, Andrew Pannell, Krissie Myler, Sue Rigby, John Salt, Keith Scargill, Martin Whiteley</p> <p>Apologies: Cllrs Andy Bayliss, Nigel Haslock and PCSO Beth George</p> <p>In attendance: Cllr Andy Tassell – Huntington Parish Council and Cllr Peter Tonge – Christleton Parish Council</p> <p>Kath Lloyd (Clerk), CWaC Cllr Keith Board</p>
416	<p>Declaration of Interest: None declared</p>
417	<p>Huntington – Christleton Footpath: Cllr Andy Tassell from Huntington Parish Council gave a presentation (Appendix B) asking for support for the reinstatement of a footpath between Huntington and Christleton, which would make a safer travel route to school for children in Huntington and potentially reduce the traffic flow through Christleton Village. Cllr Peter Tonge from Christleton Parish Council also joined the meeting. There was a discussion about the level of S106 funding available and where it should be best focused – there is thought to be over £4m held by Cheshire West and Chester for this purpose. <i>NB: Under S106 of the Town and Country Planning Act 1990, as amended, contributions can be sought from developers towards the costs of providing community and social infrastructure, the need for which has arisen as a result of a new development taking place. This funding is commonly known as 'Section 106'.</i></p> <p>Great Boughton Parish Councillors agreed that while they were broadly supportive of the proposed foot path, there were also concerns about the volume of traffic on Caldly Valley Road and the Sainsburys roundabout which needed addressing. It was agreed that it would be most effective for the parish councils to work together on a wider scheme which could also include the outstanding traffic lights at Gorse Way. RESOLVED: that the Clerk liaise with the Clerks from Christleton and Huntington Parish Councils to agree a Joint Traffic Working Party</p>
418	<p>Open Forum: Malcolm Bate, who provides the Maintenance Officer service to the parish council introduced himself. Cllr Board drew the parish council's attention to the current public consultation on the Northgate Development in Chester city centre. RESOLVED: Clerk to circulate the information and encourage the public and councillors to respond.</p>
419	<p>PCSO George Report: PCSO George is on day shifts this week and sent her apologies and a report which had been circulated prior to the meeting. There has been a rise in the number of incidents and PCSO George reports that there are a number of ongoing police investigations.</p>

<p>420</p>	<p>Minutes and matters arising:</p> <p>The Part One minutes of the last parish council meeting on 18th February 2019 were approved as accurate. Cllr Salt requested that the Clerk check that the vote taken had been valid. NOTE: this was checked after the meeting with the Cheshire Association of Local Councils and verified as being in order.</p>
<p>421</p>	<p>Minutes and recommendations from sub groups: the minutes from the following sub groups were approved as accurate:</p> <p>Open Spaces Sub Group on Monday 11th March 2019 The Clerk reported that the community litter pick on 16th March had been a successful with 18 volunteers turning out to clean up the canal path. It was suggested that the Clerk purchase 2 x A frame stands to display during community litter picks in order to raise the council's profile.</p> <p>Vicars Cross Community Centre on Tuesday 12th March 2019 Cllr Jones reported that the financial position was gradually getting stronger following the capital expenditure which had reduced the centre's cash flow. However, he reminded the Council that the community centre is a 1960's aging building and will need on-going structural maintenance. Cllr Bulmer is investigating the potential for solar panels and will report back, it was suggested that these could incorporate thermal panels.</p> <p>Planning Sub Group on Thursday 14th March 2019 This meeting had been cancelled and the Clerk will co-ordinate new dates and times for the new council and ensure that comments from the council are clear on the sub group minutes. Planning applications were available for the public to inspect.</p> <p>Finance Sub Group on Thursday 14th March 2019 RESOLVED: that council approve the expenditure of £565 to mend the damage done to Josh's Jumps by a majority vote. RESOLVED: the council received a report on the role of the Maintenance Officer and agreed unanimously that the role be maintained to the end of March 2020. Cllr Salt reminded council that due diligence was needed regarding health and safety issues, particularly when maintenance work was carried out in the community. The Clerk will ensure that appropriate risk assessments are carried out and that the Maintenance Officer is supported to ensure that risks are minimised. RESOLVED: that the Budget for 2019 – 20 be accepted by a majority vote of the council. The Clerk was asked to clarify the situation of the outstanding reserves and whether any monies were outstanding to the police.</p>
<p>422</p>	<p>Financial Risk Assessment: the council considered the Financial Risk Assessment which had been circulated prior to the meeting and accepted by a majority.</p>
<p>423</p>	<p>Clerk's report: The council accepted Appendix A, circulated prior to the meeting.</p>
<p>424</p>	<p>Planning Applications: See Clerk's Report – Appendix A</p>
<p>425</p>	<p>Information Exchange: Councillors were reminded that the Annual Parish Council meeting will take place on Monday 15th April at 6.30pm, followed by the full council meeting at 7.30pm, both at Caldley Valley Neighbourhood Centre.</p>

APPENDIX A

Clerk's Report 18th March 2019

1. Summary of Actions from Parish Council meeting 18th February 2019

Item no.	Action	Progress made
408	Council agreed to write to CWAC (CE, Highways and Planning) and copy Chester MP Chris Matheson and CWAC Ward Cllrs in with the questions.	Email sent to relevant individuals
411	It was suggested that Health and Safety training might be useful for staff.	VXCC Manager has Level 2 Health & Safety qualification and all staff now have access to http://www.hse.gov.uk/pubns/books/hsg65.htm
412	Public defibrillator training for local residents Dulverton Ave site meeting needed with residents	Clerk liaising with NW Ambulance Service Date agreed with Open Spaces Sub Group

2. Finance Report

Item	Information																																
	<p>Bank Balances 12/03/2019</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>Parish Council</p> <p>Nat West Bank £4419.29</p> <p>Josh's Project £10,252.17</p> <p>National Savings Account £ 35659.74</p> </td> <td style="width: 50%; vertical-align: top;"> <p>Vicars Cross Community Centre</p> <p>Income from lettings £3,544.50</p> <p>Additional income: £277.35</p> <p>(Brightlife Cinema Ticket Sales and Donations)</p> <p>£2,564 (Final Brightlife Grant)</p> <p>Total Income £6,385.85</p> <p>Expenditure during period £14,496.67</p> <p>(Includes payback on CM Salary to GBPC £7796 & spending some for Members Budget - £987)</p> <p>Bank balance £12,246.01</p> </td> </tr> </table> <p>The following payments and receipts of over £100 have been made since 21st January 2019 (Bank statements are available on request from the Clerk)</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Date</th> <th>Entity</th> <th>Debit</th> <th>Credit</th> <th>Balance</th> </tr> </thead> <tbody> <tr> <td>12 March 2019</td> <td>VXCC</td> <td>-</td> <td>£4,081.43</td> <td>£4,423.50</td> </tr> <tr> <td>12 March 2019</td> <td>SLCC ENTERPRISES</td> <td>-</td> <td>£174.00</td> <td>£8,504.93</td> </tr> <tr> <td>12 March 2019</td> <td>CHESTER HANDBOOKS</td> <td>-</td> <td>£715.20</td> <td>£8,742.93</td> </tr> <tr> <td>8 March 2019</td> <td>VXCC</td> <td>£1,321.63</td> <td>-</td> <td>£9,408.63</td> </tr> <tr> <td>6 March 2019</td> <td>SHIRES</td> <td>-</td> <td>£3,059.74</td> <td>£8,149.20</td> </tr> </tbody> </table>	<p>Parish Council</p> <p>Nat West Bank £4419.29</p> <p>Josh's Project £10,252.17</p> <p>National Savings Account £ 35659.74</p>	<p>Vicars Cross Community Centre</p> <p>Income from lettings £3,544.50</p> <p>Additional income: £277.35</p> <p>(Brightlife Cinema Ticket Sales and Donations)</p> <p>£2,564 (Final Brightlife Grant)</p> <p>Total Income £6,385.85</p> <p>Expenditure during period £14,496.67</p> <p>(Includes payback on CM Salary to GBPC £7796 & spending some for Members Budget - £987)</p> <p>Bank balance £12,246.01</p>	Date	Entity	Debit	Credit	Balance	12 March 2019	VXCC	-	£4,081.43	£4,423.50	12 March 2019	SLCC ENTERPRISES	-	£174.00	£8,504.93	12 March 2019	CHESTER HANDBOOKS	-	£715.20	£8,742.93	8 March 2019	VXCC	£1,321.63	-	£9,408.63	6 March 2019	SHIRES	-	£3,059.74	£8,149.20
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			ACCOUNTANCY			
	4 March 2019		CHESHIRE W & CHEST	-	£4,800.00	£11,220.94
	4 March 2019		SLCC	-	£247.00	£16,020.94
	4 March 2019		MALCOLM BATE	-	£119.35	£16,293.94
	21 February 2019		MORRAL PLAY	-	£648.00	£16,492.80
	19 February 2019		NEST	-	£140.30	£17,173.80
	19 February 2019		PKF LITTLEJOHN LLP	-	£480.00	£17,314.10

3. Planning Applications

19/00304/FUL 61 Boughton Hall Drive - Demolition of existing garage & erection of two storey extension

19/00727/FUL 8 Deva Heights – Single storey extension

19/00639/FUL 2 Hartford Mews, Pearl Lane – Single storey extension to rear

4. Planning Decisions

*18/04590/FUL 37 Maytree Ave – Single storey rear extension & loft conversion **APPROVED** (no comment by PC)*

*18/04543/FUL 6 Queens Rd – Two storey rear extension **APPROVED** (no comment by PC)*

*18/04570/FUL 54 Belgrave Rd – Part single, part two storey extension **APPROVED** (no comment by PC)*

*18/04018/FUL 21 Queens Rd – change of use of building **APPROVED** (no comment by PC)*

5. Planning Appeals

*17/04127/FUL Christleton Hall, Pepper St, Christleton – residential development of 42 dwellings **REFUSED** (PC objection registered)*

6. Communications

- The Clerk has received a request from Oldfield Primary School for a Parish Councillor to join

their Governing Body – Cllr Bulmer is happy to fill this role if council are in agreement.

- Every resident who responded to the public consultation on the future of the land at Caldly Valley has been sent a letter (via post or email) telling them of the outcome with a copy of the report. Feedback has been very positive.
- The Clerk wrote to the Manager of B & M at Caldly Valley Retail Park about the litter collecting at the side of the store, following a complaint from a resident. The Manager telephoned and promised that she would remind staff not to drop litter but wasn't able to commit to any further action. The issue has been referred back to CWaC as the land belongs to them.
- There has been correspondence and meetings between residents of Dee Banks and the CWaC Conservation Officer, which Cllr Scargill and Ward Cllr Board have been involved with regarding the inappropriate LED street lighting in the area.
- A letter has been received from Vicars Cross Rugby Club asking for financial support for an additional road crossing. Ian Wilson, head coach of Chester RUFC U12's age group is trying to install a crossing on Hare Lane to make the road safer.
- Emails have been exchanged between CWaC Highways and Clerk regarding parking issues around the Boughton Hall Cricket Club. As this is not within the parish boundaries, this matter is now being dealt with by CWaC.
- A complaint has been received from a resident about the level of litter and untidiness at the Christleton Road shops. The Clerk has responded and re-directed the resident to Ward Cllr Delaney as this part of Boughton does not sit within the parish boundary.
- Phone call received from a resident in Glovers Loom expressing concern about a large tree overhanging his property. Clerk visited on Friday 15th March, took photographs and reported it to CWaC Highways.
- The Clerk has received one phone call querying the meaning of Special Expenses on the Council Tax bill – an explanation was given and the Clerk has been asked by the resident to report the unkempt appearance of the play area at Kirkwood Close, Vicars Cross.

7. Operational Information

- The Clerk has visited the resident in Dee Banks with information on conservation areas
- The Clerk has visited a Becketts Lane resident and liaised with PCSO George about low level anti-social behaviour in the area.
- The Clerk has attended a Society of Local Clerks network meeting which focused on Operation London Bridge (protocols for local authorities in the case of a death of the monarch). Details will be shared with council via email.
- A canal side litter pick has been organised at the request of a local resident – Saturday 16th March
- The Clerk has met with the new manager of Spar in Vicars Cross, who is keen to get involved in community activities.
- Network Rail have cut back trees bordering Pearl Lane
- The Clerk has attended briefings from CWaC on the forthcoming elections
- The Clerk has attended a meeting with CHaLC to develop a protocol for Locum Clerks

8. Maintenance Update

The following maintenance tasks have been completed in the last month:

- Refurbishing the VXCC reception desk, including sourcing, purchasing and collecting materials from Wickes
- Trim trees/branches on Queens Road field, encroaching onto the rear fences and sheds at 63, 65 and 67 Barkhill Rd
- Repaired faulty rear fire door in store room at VXCC
- Fixed new soap containers in toilets at VXCC
- Attendance at RoSPa L1 Playground Inspection training – March 14th

APPENDIX B

25/03/2019

Saighton to Christleton Path

Clr Andy Tassell
Huntington Parish Council
andytassell@hotmail.com
07712 875776

Christleton School Data 2018/2019 year

Kindly provided by D Stenhouse (head)

- 112 students travel from Huntington/Saighton to/from school
- This presents an amenable population of 448 journeys per school day that could potentially be avoided altogether
- Each one-way journey is approximately 2.7 miles (4.3km) long
- Equivalent total distance travelled of 1935km per day
- A good proportion are driven to school, although not 100%
- Typical car CO2 rating of 130g CO2/km
- Our current communal carbon footprint is 252 Kg per school day
- 37.8 Tonnes of CO2 per school year
- Even if only a half of this were achievable, the difference would easily be worthy of the project

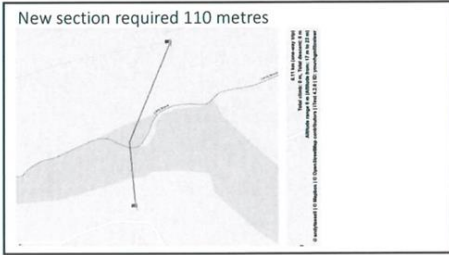
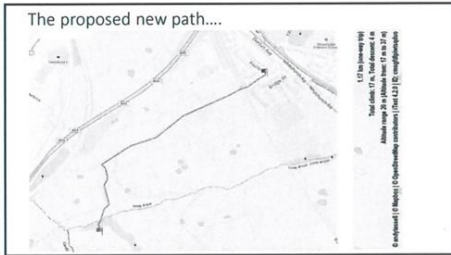
Benefits Summary

- Congestion
- Pollution
- Healthy lifestyle (Children & parents/carers)
- Traffic-free walking route - safety



- Pathway arrives beside A41 pedestrian crossing to Christleton
- Tarmac-Tarmac direct walking route is 0.8 miles
- This would probably take less than the current 2.7 mile car journey through traffic does

The existing path

- From beside the Rake & Pikel pub
- First half quite wet year round & incorporates a small stile
- Circumnavigates Saighton Camp
- Towards the rear, the path almost touches the roads of Saighton Camp




The view from Allenbrook Road



Approximately 30 metre boggy traverse requiring a boardwalk

Some farm track all-weather improvements needed

Photos courtesy of Peter Bulmer GBPC



Thank you for your attention



Huntington Parish Council
Huntington, Cheshire