

*Clerk to the Council: Kath Lloyd, Parish Council Office, Vicars Cross Community Centre, Thackeray Drive, Vicars cross, Chester CH3 5LP*

**MINUTES OF THE GREAT BOUGHTON PARISH COUNCIL MEETING HELD ON MONDAY 19<sup>th</sup> NOVEMBER 2018 AT UNITED REFORM CHURCH, OLDFIELD DRIVE, VICARS CROSS.**

**PART ONE**

<b>374</b>	<p><b>Present:</b> Cllrs Peter Bulmer (Chair), Pauline Cox, Jo Evans, John Griffiths, Nigel Haslock, Ian Huffer, Trevor Jones, Krissie Myler, Sue Rigby, Keith Scargill, Martin Whiteley,</p> <p><b>Apologies:</b> Cllrs Andy Bayliss, Andrew Pannell and John Salt PCSO Beth George,</p> <p><b>In attendance:</b> Kath Lloyd (Clerk),</p>
<b>375</b>	<p><b>Declaration of Interest:</b> None declared</p>
<b>376</b>	<p><b>PCSO George Report:</b> Council received a report from PCSO George which had been circulated prior to the meeting. The Clerk was able to report that an arrest had been made following a number of local break ins last month. There was concern expressed at the number of youth related incidents in the PCSO's report <b>RESOLVED:</b> Clerk to ask PCSO George what action is being taken to address this.</p> <p>The council noted the fact that PCSO George is unwell however the council wished to record their disappointment in the lack of attendance at recent parish council meetings. <b>RESOLVED:</b> the Clerk will liaise with PCSO George.</p>
<b>377</b>	<p><b>Open Forum:</b> A number of local residents whose homes back onto Dulverton Ave Field attended the meeting and expressed their concerns at the recent addition of a wooden walkway from the A41, giving an additional entrance/exit. Residents are unhappy that they were not consulted in any way and that the additional entrance may give opportunities for increased crime and/or anti-social behaviour.</p> <p>Cllr Jo Evans responded and explained that the new access had been installed following council concerns for the safety of anyone using the field and unable to escape if feeling threatened by other users. She also apologised for the lack of communication with local residents but stated that the council were under no legal obligation to consult on this issue.</p> <p><b>RESOLVED:</b> the Clerk will arrange a meeting with the residents and the Open Spaces Sub Group to agree a way forward.</p>

378	<p><b>Minutes and matters arising:</b> The minutes of the meeting held on 15<sup>th</sup> October were agreed as accurate and matters arising were covered in the Clerk's report (Appendix A).</p>
379	<p><b>Minutes and Recommendations from Sub Groups:</b> the minutes from the following sub group meetings, which had been circulated prior to the meeting, were agreed as accurate:</p> <p><b>Vicars Cross Community Centre:</b> 13<sup>th</sup> November 2018  <b>Matters arising:</b> Cllr Jones gave an overview of the issues discussed and was happy to report that the Centre is very busy, bookings continue to increase and the cash flow is improving since the recent building works. The Brightlife funded projects are proving popular and the centre manager is developing a sustainability plan to ensure a long term service. The centre is now using the same accounting system as GBPC and quarterly reports will be available.</p> <p><b>Open Spaces Sub Group:</b> 12<sup>th</sup> November 2018  <b>Matters arising:</b> Chester Handbooks have donated funding towards a tree to be planted at the library. Cllr Cox suggested that it be dedicated to the 100 years anniversary of the end of WW1. <b>RESOLVED:</b> Cllr Cox will talk to Goold Funeral Directors about supplying a commemorative plaque.</p> <p><b>Finance:</b> 15<sup>th</sup> October 2018  <b>Matters arising:</b> The following recommendations for spending were approved by council –</p> <ol style="list-style-type: none"> <li>1. PCSO George had requested £56 + VAT (£67.20) for 200 sets of purse bells</li> <li>2. New swings at Caldy Valley and Vaughans Lane at a cost of £8950 and £6250 plus VAT.</li> <li>3. £1250 towards the cost of a mobile speed indicator device – the remaining £1250 has been promised from Members' Budgets.</li> </ol> <p><b>Planning Sub Group:</b> No meeting in November. Planning applications have been considered and comments made by email exchanges. <b>RESOLVED:</b> that the Clerk record virtual/email recommendations and share with council.</p>
380	<p><b>Public consultation on the future of the land at Caldy Valley:</b>  The minutes of the meetings of the working party to date were circulated before the meeting and there were no further questions. The date of the public meetings have been agreed as:</p> <p>Monday 3<sup>rd</sup> Dec – drop in between 4pm – 7pm</p> <p>Sunday 9<sup>th</sup> Dec – drop in between 12noon – 3pm</p> <p>Monday 17<sup>th</sup> Dec at 6pm</p> <p>All sessions will take place at Caldy Valley Neighbourhood Centre and will be attended by members of the working party.</p>

<b>381</b>	<p><b>Clerks Report:</b> See Appendix A, circulated prior to the meeting and noted by Council.</p> <p>The Chair acknowledged Cllr Cowley's resignation and thanked him for all his hard work. A letter of thanks has been sent to Cllr Cowley.</p> <p>The Chair also congratulated the Clerk on the completion of the Certificate in Local Council Administration.</p>
<b>382</b>	<p><b>Planning Applications:</b> Recent planning applications and decisions were available for inspection.</p>
<b>383</b>	<p><b>Information Exchange:</b></p> <ul style="list-style-type: none"> <li>• There was a query about the outstanding canal crossing on the A41 and it was agreed that the Clerk would follow up with CWaC Officers.</li> <li>• Cllrs are invited to join the Chair for Xmas drinks at the Twirl of Hay after the next meeting on Dec 17<sup>th</sup>.</li> </ul>

## APPENDIX A 19<sup>th</sup> November 2018

### 1. Summary of Actions from Parish Council meeting 15<sup>th</sup> October 2018

Item no.	Action	Progress made
366	Clerk to ask PCSO George for an update on recent SID use in the parish	Contained within PCSO Report
	Clerk to ask PCSO George for her plan of action over the next few months	Request made but Police would prefer to target leaflets as felt necessary.
	Clerk to ask PCSO for a copy of the recent leaflet that was distributed regarding recent break-ins.	
367	Ms Amanda Miller, local resident invited to the Communications & Events Sub Group on Wed 24 <sup>th</sup> Oct to discuss ideas.	
	Representatives from the Open Spaces Sub Group to meet with the resident to consider improvements to the small un-adopted space off Watling Court.	Clerk liaising with Ms Miller
370	The Clerk will circulate the agenda to working party members and include the CWaC Officers who have agreed to attend.	Completed and meetings held.
371	Clerk to circulate recent new CWaC Dog Orders	Completed
373	Cllr Salt queried the lack of progress on the planned traffic lights at the Gorse Lane junction <b>RESOLVED:</b> Clerk to raise with CWaC Highways.	Awaiting response from CWaC

### 2. Report from Clerk

Item	Information
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1.Accounts	<p>Bank Balances 13/10/2018</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%;"><b>Parish Council</b></td> <td style="width: 50%;"><b>Vicars Cross Community Centre</b></td> </tr> <tr> <td>Nat West Bank £40,456.32</td> <td>Income from lettings £5,124</td> </tr> <tr> <td>Josh's Project £ 10,245.44</td> <td>Additional income £3270</td> </tr> <tr> <td>National Savings Account £ 35659.74</td> <td>Expenditure during period £2453.86</td> </tr> <tr> <td></td> <td>Bank balance £ 7443.01</td> </tr> </table> <p>The following payments and receipts of over £100 have been made since 15<sup>th</sup> October 2018 (Bank statements are available on request from the Clerk)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">15 November 2018</td> <td style="width: 10%;">DPC</td> <td style="width: 40%;">SARAH TYSON</td> <td style="width: 15%;">£160.00</td> <td style="width: 15%;">-</td> </tr> <tr> <td>8 November 2018</td> <td>DPC</td> <td>WALKERS</td> <td>£346.08</td> <td>£40,916.39</td> </tr> <tr> <td>5 November 2018</td> <td>DPC</td> <td>SHIRES ACCOUNTANCY</td> <td>£3,106.82</td> <td>£41,391.06</td> </tr> <tr> <td>1 November 2018</td> <td>DPC</td> <td>CHESTER HANDBOOKS</td> <td>£381.60</td> <td>£44,509.27</td> </tr> <tr> <td>1 November 2018</td> <td>DPC</td> <td>MALCOLM BATE</td> <td>£188.91</td> <td>£44,890.87</td> </tr> <tr> <td>1 November 2018</td> <td>DPC</td> <td>COUNTRYWIDE</td> <td>£1,184.06</td> <td>£45,079.78</td> </tr> <tr> <td>26 October 2018</td> <td>DPC</td> <td>RICHARD SCARGILL</td> <td>£224.17</td> <td>£46,388.69</td> </tr> <tr> <td>26 October 2018</td> <td>DPC</td> <td>SARAH TYSON</td> <td>£168.00</td> <td>£46,612.86</td> </tr> <tr> <td>16 October 2018</td> <td>DPC</td> <td>MORRAL PLAY</td> <td>£726.00</td> <td>£46,869.52</td> </tr> <tr> <td>16 October 2018</td> <td>DPC</td> <td>MALCOLM BATE</td> <td>£160.24</td> <td>£47,615.52</td> </tr> </table>	<b>Parish Council</b>	<b>Vicars Cross Community Centre</b>	Nat West Bank £40,456.32	Income from lettings £5,124	Josh's Project £ 10,245.44	Additional income £3270	National Savings Account £ 35659.74	Expenditure during period £2453.86		Bank balance £ 7443.01	15 November 2018	DPC	SARAH TYSON	£160.00	-	8 November 2018	DPC	WALKERS	£346.08	£40,916.39	5 November 2018	DPC	SHIRES ACCOUNTANCY	£3,106.82	£41,391.06	1 November 2018	DPC	CHESTER HANDBOOKS	£381.60	£44,509.27	1 November 2018	DPC	MALCOLM BATE	£188.91	£44,890.87	1 November 2018	DPC	COUNTRYWIDE	£1,184.06	£45,079.78	26 October 2018	DPC	RICHARD SCARGILL	£224.17	£46,388.69	26 October 2018	DPC	SARAH TYSON	£168.00	£46,612.86	16 October 2018	DPC	MORRAL PLAY	£726.00	£46,869.52	16 October 2018	DPC	MALCOLM BATE	£160.24	£47,615.52
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2.Planning Applications	<p>There was no Planning Sub Group meeting this month but the following applications were considered by email and no comments were submitted:</p> <p>18/04018/FUL 21 Queens Road Change of use from arts and craft studio to domestic home care business</p> <p>18/04058/FUL 4 Coppins Close Two storey side and single storey rear extension</p>																																																												
3. Planning Decisions	<p>18/03024/FUL 1 Tudor Way Loft conversion REFUSED</p> <p>18/03856/FUL 141 Queens Road APPROVED</p> <p>18/02590/FUL 87 Heath Lane APPROVED</p> <p>18/03680/FUL 39 Adder Hill APPROVED</p> <p>18/02953/FUL 34 Elstree Ave APPROVED</p>																																																												

	18/03304/FUL 63 Oldfield Drive APPROVED
4. Communication	<ul style="list-style-type: none"> <li>• The Clerk has received Cllr Harry Cowley’s resignation from the Parish Council. The Chair has written and expressed the Council’s appreciation of the time and commitment that Mr Cowley has contributed to the work of the council.</li> <li>• The Clerk has received positive feedback from a number of residents about the new walkway and fence at Dulverton Ave Field</li> <li>• The Clerk has received a complaint about inconsiderate parking on Grange Road and has passed it onto PCSO George to follow up.</li> <li>• The Clerk has received a complaint from a local resident unhappy about the new walkway at Dulverton Ave. Cllrs Scargill and Rigby visited and met with a small group of residents to discuss their concerns. Cllr Scargill has also written to the resident and there will be additional fencing and a gate installed in the next few weeks.</li> <li>• CWaC have asked for views on the venue of the polling station in Vicars Cross next May – the Centurion Pub has been suggested as a more central venue than the Community Centre. The Clerk has responded on behalf of the parish council.</li> <li>• The Clerk has liaised with the Clerk to the Aberdyfi Community Council to share good practice on the reduction of dog mess in the area.</li> <li>• The Clerk has received a complaint from a resident in Stuart Close about CWaC’s response to a complaint about damaged grass verges. The issue has been reported by the Clerk (No 4849217) and information on CWaC’s complaints procedures has been shared with the resident.</li> </ul>
6.Operational information	<ul style="list-style-type: none"> <li>• Cllr Rigby and the Clerk attended the NW Allotments AGM on 17<sup>th</sup> October</li> <li>• Cllr Scargill and the Clerk attended the CHaLC AGM on 25<sup>th</sup> Oct</li> <li>• Cllrs Bulmer and Cox met with the officers of the Centurion Community Action Group to discuss partnership working</li> <li>• There have been two community gardening events in the Watling Crt/Cedar Park area and more are planned, details can be obtained from the Clerk.</li> <li>• Cllr Bulmer, Mr Frank Auty and others planted bulbs at the front of Vicars Cross Community Centre and plan to plant more</li> <li>• The Clerk has met with the Upton Parish Council Clerk to share good practice in running community facilities</li> <li>• Cllr Bulmer and the Clerk have met with Grahame Polley from the Cestrian Scout Group to continue their work to review the lease</li> <li>• The Clerk has gained the Level 3 Certificate in Local Council Administration (CiLCA)</li> <li>• Cllr Bulmer attended a session for Parish and Town Councils with the Police Commissioner on Tuesday 13<sup>th</sup> Nov</li> <li>• The annual Christmas Carol Singalong will take place this year at Old Laundry Corner on Friday 14<sup>th</sup> December from 6.30pm. The SWAGG Choir will be leading the proceedings and all everyone is encouraged to join in  <a href="https://naturalvoice.net/choir/swagg-choir-supporting-working-age-guys-and-gals-affected-by-cancer">https://naturalvoice.net/choir/swagg-choir-supporting-working-age-guys-and-gals-affected-by-cancer</a> </li> </ul>

