

MINUTES OF THE GREAT BOUGHTON PARISH COUNCIL MEETING HELD AT VICARS CROSS COMMUNITY CENTRE, THACKERAY DRIVE, VICARS CROSS, CHESTER ON MONDAY 16TH MAY 2016

PRESENT:

Cllrs	Keith Scargill (Chair)	Ian Huffer
	Peter Bulmer	Trevor Jones
	Harry Cowley	Krissie Myler
	Helen Cross	Sue Rigby
	Jo Evans	John Salt
	Bev Fraser	Martin Whiteley
	John Griffiths	

CW&C ward councillor Keith Board was also in attendance.

PART ONE

17. APOLOGIES

Apologies for absence were received from Cllrs Nigel Haslock and Andrew Pannell. An apology was also received from CW&C ward councillor Pamela Hall.

18. DECLARATIONS OF INTEREST

Cllr Jones declared an interest in the Centurion Action Group.

19. APPOINTMENT OF CHAIRMAN FOR THE FORTHCOMING YEAR

RESOLVED: that Cllr Keith Scargill be re-appointed Chairman for the forthcoming year.

20. APPOINTMENT OF VICE-CHAIRMAN FOR THE FORTHCOMING YEAR

RESOLVED: that Cllr Peter Bulmer be re-appointed Vice-chairman for the forthcoming year.

21. CODE OF CONDUCT

RESOLVED: that the Code of Conduct for members be adopted for the forthcoming year.

22. STANDING ORDERS

RESOLVED: that the approved Standing Orders be adopted for the forthcoming year.

23. FINANCIAL ARRANGEMENTS

RESOLVED: that:

- The Financial Regulations be adopted
- The clerk be appointed the Responsible Finance Officer
- JDH Business Services be appointed as the Internal Auditor
- The bank accounts and signatories remain the same
- Zurich continue to provide comprehensive insurance cover for the council, members and employees, as well as up to 35 volunteer hours each week

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- Appropriate risk assessments be carried out when necessary eg allotments, Carols event

24. PCSO UPDATE

PCSO Neil Denby attended the meeting and reported that there had been several issues including a male littering in the Caldly Valley area, the theft of mountain bikes, and the selling of drugs outside Bishops' High School. There had also been complaints about the speed of traffic along Green Lane in Vicars Cross and an exercise carried out there had shown one vehicle travelling at over 40mph.

He had sessions booked in at the local primary school on Staying Safe, and with the cubs on road safety. He promised to send his performance report to the clerk as soon as possible.

25. OPEN FORUM

Mr King wanted to point out a discrepancy in the latest newsletter, which had incorrectly said that the Caldly Valley Centre hosted Scout Group meetings there.

26. TO APPOINT MEMBERS TO REPRESENT THE FOLLOWING SUB-COMMITTEES:

RESOLVED: that the following be appointed:

Communications & Events – Cllrs Bulmer, Cross, Evans and Rigby; and John Tacon to be co-opted

Planning – Cllrs Cross, Pannell and Whiteley, with Cllr Cowley in reserve

Caldy Valley Centre – Cllrs Cross, Griffiths, Haslock, Huffer, Scargill and Whiteley

VXCC – Cllrs Bulmer, Haslock, Jones, Myler

The finance sub-committee would be made up of the four Chairs of the other sub-committees when appointed, at their next meetings.

27. TO APPOINT REPRESENTATIVES TO ATTEND CHALC AREA MEETINGS AND CALDY VALLEY JMC MEETINGS

RESOLVED: that the following representatives be appointed:

ChALC area meetings – Cllrs Bulmer, Scargill and Whiteley

JMC Caldly Valley Centre - Cllrs Cross, Griffiths, Haslock, Huffer, Scargill and Whiteley

28. APPROVAL OF MINUTES OF MEETINGS

RESOLVED: that the following minutes be approved as correct records:

the last parish council meeting on 18th April 2016, the sub-committee meetings -

VXCC and Finance on 9th May 2016 and Communications & Events and Planning on 10th May 2016

29. MATTERS ARISING AND ACTION POINTS FROM MINUTES AND UPDATED WORK PROGRAMME – TO DISCUSS AND CONSIDER RECOMMENDATIONS FOR APPROVAL

RESOLVED: that all recommendations contained in the sets of minutes be approved.

30. CLOSURE OF SANDY LANE BOUGHTON, AND THE EFFECT ON TRAFFIC IN THE SOUTH WARD OF THE PARISH IN PARTICULAR

Cllr Salt highlighted the lack of progress following the closure of Sandy Lane, Boughton in April to protect the safety of the public. The road had been closed near to the junction with Stocks Lane due to the stability and integrity of the road being compromised and put at risk by a private developer excavating adjacent to Sandy Lane. The closure had been necessary to allow emergency repair works to a large sewer together with repairs to the road and footway, but was still on-going causing large and unacceptable build-up of traffic along Caldly Valley Road and Gorse Way, and through the roundabout.

RESOLVED: that the clerk write to CW&C to complain about the length of time the work was taking in an area that had been subject to intense roadworks and diversions over the last few years.

31. PLAY REVIEW REPORT AND RECOMMENDATIONS

Cllr Evans talked through her analysis of play areas in the parish following site visits with other councillors and representatives of two providers of play equipment.

She had made suggestions for each of the four current sites and felt the best approach would be to concentrate on several 'quick fixes' and to consider a WREN bid for brand new equipment.

RESOLVED: that

- The clerk seek quotes to take down the coniferous hedge between the play area and VXCC rear tarmac area to improve visibility
- The clerk approach Bishops' High School to arrange for the hedge bordering the Vaughans Lane children's play area and the footpath along to Caldly Valley Road, to be reduced in height to around 3'
- Wider consultation take place, and in particular regarding the use of the play area at the Caldly Valley Centre, to seek the view of local residents and users of the various sites
- Cllrs review all greenspace in the parish to see if any further possible sites could be Identified
- The clerk to send the link to all for the CW&C PROW survey

32. CAR PARKING ARRANGEMENTS VXCC

Councillors had met outside in advance of the meeting to look at the various possibilities for increasing the car parking spaces for the VXCC and the playing fields. On one or two occasions, there had been insufficient spaces for parking when there were more than one event taking place, e.g. football match, party, event at the Scout Hut.

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RESOLVED: that

- The VXCC Centre Manager continue to work with the Dynamos, Arrow Motorcycle Training and Cestrian Scouts for a co-ordinated approach to effective car parking
- The Centre Manager seek quotations to extend the existing car park to both the end of the VXCC building and further along to end of the rear tarmac surface

33. SERVICE LEVEL AGREEMENT – PARISH COUNCIL AND VICARS CROSS DYNAMOS FOOTBALL CLUB

Cllr Bulmer reported that he had made one or two changes to the draft SLA following the meeting with Chris McGregor. It was a fairly robust agreement and included the parish council continuing to maintain the general playing surface and perimeter of the field as before, and the Dynamos picking up additional cuts throughout the playing season as well as fertilisation and aeration, marking out etc.

RESOLVED: that providing the addition of details of cleaning arrangements and their charges for the toilet and changing facilities at VXCC, and the requirement for the Dynamos to provide advance details of dates of matches, the SLA should be signed as soon as possible, and no later than 1st June 2016.

34. MEMBERS BUDGETS

The Vice-Chairman advised that Members Budgets had been reduced this year with a total of £10,000 available from both CW&C ward councillors Keith Board and Pamela Hall. Councillors were advised to proceed with any suitable projects in either the north or south ward sooner rather than later, before the funds ran out.

35. REPORTS OF ANY MEETINGS ATTENDED BY COUNCILLORS AND THE CLERK

The following attendance at meetings was reported:

TJ: 9/5 – VXCC s/c mtg; 9/5 – Finance s/c mtg

PB: 23/4 – Annual Assembly mtg; 26/4 – SLA mtg with VX Dynamos; 27/4 – ChALC area mtg; 9/5 – VXCC s/c mtg; 9/5 – finance s/c mtg; 10/5 – Comms & Events s/c mtg; 16/5 – mtg with CM VXCC & clerk

KS: 10/5 – Planning s/c mtg

Clerk: 18/4 – mtg VXCC Manager; 19/4 – mtg VXCC Manager; 19/4 – objective setting mtg VXCC Manager; 21/4 – allotment mtg; 22/4 – mtg Barkhill Rd resident re work to rear boundary; 23/4 – Annual Assembly mtg; 26/4 – CW&C Licenses hearing; 9/5 – VXCC s/c mtg; 9/5 – Finance s/c mtg; 10/5 – mtg VXCC Centre Manager; 10/5 – Planning s/c mtg; 10/5 – Comms & Events mtg

NH: 19/4 – mtg re play area review; 23/4 – Annual Assembly mtg; 26/4 – mtg with Dynamos re SLA; 26/4 – CW&C Licenses hearing re VXCC application

MW: 23/4 – Annual Assembly mtg; 10/5 – Planning s/c mtg

HC: 23/4 – Annual Assembly mtg; 10/5 – Comms & Events s/c mtg; 10/5 – Planning s/c mtg

AP: 23/4 - Annual Assembly mtg

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KM: 23/4 – Annual Assembly mtg

36. ACCOUNTS

36a Balances

Nat West Bank	60497.92
National Savings	50172.82
Josh’s Project	12132.68
VXCC	28958.67

36b The following income had been received:

Beresford Adams – annual contribution Queens Road shops grounds maintenance	250.00
VX Dynamos – annual contribution	450.00
Allotment fees	33.95
Sale of cakes after Annual Assembly	12.00
Chalc – duplicate invoice paid	20.25
VXCC – income from lettings	896.95

36c The following accounts were due for payment:

Countrywide	Grounds maintenance April	1138.10
C Clark	Salary & mileage	1484.24
ChALC	P Bulmer - training	60.00
Chester Handbooks	Four page newsletter	318.00
Little Village Group	Play area repairs	858.00
Peter Powell	Gatelocking	63.00
Sarah Tyson	Gatelocking	54.00
Jane Fortune	Gatelocking	57.00
Peter Powell	Litter picking	39.25
I Huffer & H Cowley	Annual allowance lone working payments	20.00
Vicars Cross Voice	Four page newsletter	318.00
VXCC	Monthly expenditure including Centre Manager’s salary	1948.97
Morrall Play	April play inspections	204.00

37. PLANNING APPLICATIONS

37a The following Notifications of Application had been received:

- 16/01672 – 1 Melrose Avenue – conservatory & kitchen extension
- 16/01737 – 30 Tudor Way – single storey side extension
- 16/01471 – Shell garage VX Road – installation of ATM & bollards

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RESOLVED: that no objections be made subject to all neighbours and other interested parties being included in the consultation process

16/01397 – 5 Maytree Ave – replacement garage

RESOLVED: this was actually for a replacement workshop, and not a garage as stated, so could have noise implications for neighbours

16/01679 – land at 68 Becketts Lane – erection of one detached dwelling with double garage

RESOLVED: that an objection be raised due to size and too intensive for the plot

16/00927 – 1 Vaughans Lane – Two storey Side and single storey rear extension

RESOLVED: that an objection be raised as too intensive, out of keeping with neighbouring properties and leaving a very small garden

37b The following Notifications of Permission had been received:

16/01153 – 19 Sutherland Way - Alteration and extension of existing garage to form habitable accommodation

16/00913 – 2 Sandringham Ave - Increase width of existing single storey rear extension

16/01015 – 24 Elstree Ave – two storey extension, single storey side extension (existing garage to be demolished) and front porch

37c The following Notification of Refusal of Appeal been received:

15/00239 – The Centurion – 2-storey 64 bed care home – appeal dismissed

38 CORRESPONDENCE & EMAILS RECEIVED

Caldy Valley Centre JMC Development Plan
ChALC – Details of the ChALC Chester & Vale Royal Area meeting on 27 th April 2016 E-Bulletins Clerk & Councils Direct
Cosocius – notification that imail system down on 28 th April pm
N Haslock – email regarding opinion on Caldly Valley lease
CW&C – details of licenses meeting on 26 th April Confirmation of approval of building regulations for internal works VXCC Spatial Planning – HMO& Student Accommodation SPD _ Adoption Statement
Further letter from Dulverton Ave resident re issues at the amenity area
Invitation to a presentation from INEOS Shale 10 th May in Frodsham
Notification that Guilden Sutton Parish Neighbourhood Area was designated on 25 April 2016 by Cheshire West and Chester Council
Acceptance of office and Notification of Interests forms Ian Huffer and Harry Cowley6

39. ANY OTHER BUSINESS

39a	Cllr Salt requested an agenda item at the June meeting relating to re-visiting the PCSO funding in the light of the appointment of a new Police and Crime Commissioner for Cheshire.
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40. TO AGREE THE EXCLUSION OF THE CLERK AND PUBLIC FOR PART TWO OF THE MEETING

It was agreed to exclude any members of the public for Part 2 of the meeting.

The next meeting is to be held on Monday 20th June 2016 at Bishops' High School, Vaughans Lane, Gt Boughton, Chester and commencing at 7.30pm.