

MINUTES OF THE GREAT BOUGHTON PARISH COUNCIL MEETING HELD ON MONDAY
21ST MARCH 2016 AT VICARS CROSS COMMUNITY CENTRE, THACKERAY DRIVE, VICARS
CROSS, CHESTER

PRESENT:

Cllrs	Keith Scargill (Chair)	Trevor Jones
	Peter Bulmer	Krissie Myler
	Helen Cross	Andrew Pannell
	Jo Evans	Sue Rigby
	Nigel Haslock	Martin Whiteley

CW&C councillors Keith Board and Pamela Hall were in attendance, and, in addition, John Tacon, co-opted member Comms & Events sub-committee.

177. APOLOGIES

Apologies for absence were received from Cllrs Bev Fraser and John Salt. An apology for late arrival was received from Cllr Evans.

178. DECLARATIONS OF INTEREST

Cllr Jones declared an interest in the Centurion Action Group.

179. PCSO UPDATE

PCSO Neil Denby attended the meeting and had emailed his performance report to the clerk in advance of the meeting. He reported that there had been several cold callers targeting the elderly and offering to do odd jobs in the parish, and there had been a high value jewellery burglary in the Vicars Cross area. He had attended one or two after-school incidents of anti-social behaviour at the Queens Road shops involving youths.

Karin Woolf asked for advice in dealing with anti-social behaviour and was advised that the PCSO could help with this and to make contact with him direct.

180. OPEN FORUM

Mr King apologised for interrupting Cllr Salt during 'Any Other Business' at the February meeting – he had thought that after the resolution to exclude the public for part 2 items, the main business of the meeting had been concluded.

Mary Cooper from Broadmead asked for an update on the redundant noticeboard, provision of salt for the bins, and collection of litter. In relation to the noticeboard, the clerk was asked to give Littleton parish council 28 days' notice to remove it or it would be arranged by Gt Boughton, and an invoice sent to Littleton. The salt issue would be discussed later in the year and the clerk would make suitable enquiries with Streetscene regarding the litter issue.

A member of the public asked about parish council's view on fracking and was reminded that it was an agenda item further into the meeting. He also commented on the Centre's fluorescent tubes and Cllr Haslock was able to advise that they were being replaced.

Bill Norcross thanked the clerk for her help with issues he raised previously regarding vehicles parked on the grass verges on Green Lane. He suggested that Green Lane be considered as a 20mph speed limit and it was agreed that this be an agenda item at the April parish council meeting.

181. MINUTES OF MEETINGS

RESOLVED: that the following minutes be approved as correct records:

Parish Council meeting on 15th February (Part One only) , Comms & Events and Planning sub-committee meetings on 10th March 2016, VXCC and Finance sub-committee meetings on 14th March 2016.

Cllr Salt had requested an amendment to the Part Two minute reference of the Parish Council meeting minutes from 15th February and this would be brought to the attention of the April meeting.

182. MATTERS ARISING AND ACTION POINTS, AND TO DISCUSS AND CONSIDER RECOMMENDATIONS FOR APPROVAL

182a	Comms 4	Cllr Bulmer asked that articles for the next newsletter be sent to the clerk as soon as possible.
182b	Planning 5	Cllr Pannell reported that he and others had met with a representative of Little Village Playgrounds to look at options for both replacement and new play equipment over the four current sites. Further meetings with other suppliers offering a design service were planned and a report would come back to a future parish council meeting for full discussion.

RESOLVED: that all recommendations in the sets of minutes be approved.

183. FINANCIAL RISK ASSESSMENT – ACTION PLAN

It was noted that the VXCC sub-committee had had insufficient time to work through the FRA action plan and that a further meeting was planned within the next few days to address this.

The completed Action Plan would then be taken to the April parish council meeting for approval and next steps.

184. PARISH COUNCIL VACANCIES

The clerk reported that following advice from both ChALC and CW&C Council, the current two vacancies should not initially be filled through co-option, but by first posting a formal notice of the vacancies on noticeboards in the south ward of the parish. Local electors would then be given a period of time to request an election to fill the seats, and if there was no such request, then the parish council could fill them as they chose fit. The clerk was asked to arrange for the appropriate notice to be posted with a closing date of 15th April 2016.

185. FRACKING – TO CONSIDER FUTURE INVOLVEMENT LOCALLY

Councillors discussed whether or not to pursue an active interest in the fracking debate locally. Opinion was divided but it was agreed to attend a joint meeting with Guilden Sutton Parish

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Council when this was arranged, and to suggest to them that other interested parishes be included.

186. TO CONSIDER PROPOSAL TO EXTEND THE CAR PARKING FACILITIES AT VICARS CROSS COMMUNITY CENTRE

Cllr Haslock explained that there were sometimes issues with insufficient parking at Thackeray Drive, particularly on busy weekends with more than one game of football taking place, as well as events at VXCC and the Scout Hut. He suggested that additional overflow parking might need to be considered and that he had asked the clerk to seek suggested costs and options. The options might include the provision of additional spaces on the grass verge between the VXCC and the existing playing fields car park, or other options on the overall site without taking away the hard surface behind the Centre building. Cllr Evans suggested that caution was needed and that any necessary planning permission be sought. Cllr Whiteley suggested that other surfaces such as grass pave be considered.

187. REPORTS OF ANY MEETINGS ATTENDED BY COUNCILLORS AND THE CLERK

The following attendance at meetings was reported:

PB: 18/2 – mtg re Caldy Valley; 1/3 – VXCC; 10/3 – Comms & Events s/c mtg; 14/3 – finance s/c mtg; 16/3 – CVNCC JMC mtg

KS: 18/2 – mtg re Caldy Valley; 14/3 – finance s/c mtg; 16/3 – CVNCC JMC mtg

TJ: 14/3 – VXCC s/c mtg

JE: 14/3 – mtg with Little Village Playgrounds

AP: 10/3 – Planning s/c mtg; 14/3 – mtg with Little Village Playgrounds; 14/3 – finance s/c mtg

HC: 18/2 – mtg re Caldy Valley; 10/3 – Planning s/c mtg; 10/3 – Comms & Events s/c mtg; 14/3 – mtg with Little Village Playgrounds; 14/3 – finance s/c mtg;

SR: 10/3 – Comms & Events s/c mtg

MW: 10/3 – Planning s/c mtg;

KM: 14/3 – VXCC s/c mtg

NH: 7/3 – mtg with PB VXCC review; 7/3 – mtg with CL VXCC; 14/3 – VXCC s/c mtg; 14/3 – finance s/c mtg

Clerk: 18/2 – 2 x mtgs re Caldy Valley; 19/2 – allotment visit B Heath colony; 22/2 – mtg CM VXCC; 25/2 – mtg Licensing Ellesmere Port; 29/2 – mtg CM VXCC; 01/3 – allotment visit Pearl Lane; 1/3 – mtg re public footpath VX rear Shed Lane; 7/3 – further mtg re public footpath rear Shed Lane; 7/3 – mtg CM VXCC; 10/3 – Planning s/c mtg; 10/3 – mtg Queens Rd Community Park with Countrywide; 10/3 – Comms & Events s/c mtg; 15/3 – mtg CM VXCC; 16/3 – mtg PC Hazelwood re items from PCSO

188. ACCOUNTS

188a Balances

Nat West Bank	19537.25
National Savings	50172.82

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Josh's Project	13348.74
VXCC	24049.25

188b The following income had been received:

Key deposit - allotment	5.00
Cheshire Police – reimbursement PCSO	3785.83
VXCC - lettings	1346.94
Allotment rent – Pearl Lane colony	183.84

188c The following accounts had been received for payment:

Jolliffe & Co	Professional services in relation to employment	330.00
Groundworks NW	Play equipment repairs Queens Rd	780.00
Jolliffe & Co	Professional fees in relation to Sport England grant	1288.00
Peter Powell	Gatelocking	63.00
Peter Powell	Litter picking	31.40
Christleton Parish Council	Transfer of key deposits Boughton Heath colony	180.00
C Clark	Salary & mileage	1575.13
J Fortune	Gatelocking	48.00
Sarah Tyson	Gatelocking	60.00
Morrall Play Services	February play area inspections	204.00
Information Commissioner	Data protection renewal	35.00
VX URC	Hire of room	16.00
ChALC	Copies of Good Councillor Guide & P&P	26.25
Little Village Group	Play area repairs at Vaughans Lane	1515.60
HMRC	Tax & NI due to 5 th April 2016	1627.05
Various	VXCC Monthly payments	3412.66

188d The following accounts had been paid via business debit card:

Chester Standard	VXCC	195.72
Printerland	Printer cartridge – high volume	166.80
Staples	Filing cabinet, postage and stationery and printing	229.41

189. PLANNING APPLICATIONS

189a The following Notifications of Application had been received:

16/00388 & 89 – land rear of 58 Whitchurch Rd – new dwelling

16/00372 – 17 Boughton Hall Drive – rear first floor extension

16/00639 – 37 Adder Hill - T1 Oak Tree - Reduce back away from the conservatory by approx 1.5-2 metres, removing any deadwood and crown thin by 10-15%. This work is required to keep the tree amenable and healthy, also keeping it a safe distance away from the property.

T2 Yew Tree - Crown lift to approx 3 metres to suitable pruning points, this work is required to keep the tree amenable and healthy.

T3 Oak Tree (Council owned) - Reduce by approx 1.5-2 metres, removing any deadwood and crown thin by 10-15%, this work will ensure the tree is healthy and kept amenable.

T4 Larch Tree - Section fell to ground level. The tree has no room to grow, it has a low amenity value and has been topped in the past.

T5 Elm Tree (Council owned) - Section fell to ground level. The tree has low amenity value and is likely to get dutch elm disease, it is now also lifting the footpath near where it is located.

16/00193 – Orchard Cottage Heath Lane – rear single storey extension

16/00578 – 6 Queens Rd - Proposed two storey side extension and roof conversion with dormer extension to existing roof. New Front Porch extension

16/00661 – 47 Belgrave Rd - First Floor Rear Extension and replacement of existing conservatory with single storey rear extension

16/01015 – 24 Elstree Ave - Two storey rear extension, single storey side extension (existing garage to be demolished) and front porch

RESOLVED: that no objections be made provided that all neighbours and other interested parties have been included in the consultation process

16/00633 – 65 Belgrave Rd – single storey rear and 2-storey side extension

RESOLVED: there were no objections on planning grounds, however, due to the on-going issues with the current development at the same property, there should be conditions in place relating to hours and days of the week worked in respect of neighbours. There should also be speedy responses if the Enforcement Officer is forced to investigate when a breach of conditions are made.

189b The following Notifications of Permission had been received:

15/01278 – Foxwood Caldly Valley Rd - Demolition of existing bungalow and construction of 7no two storey houses and associated garages/parking spaces and external works

16/00106 – 25 Sutherland Way - Single storey side extension and loft conversion with rear dormer and roof lights to front

16/00238 – Tarvin Lock Cottage - Single storey side extension and external decking

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16/00239/LBC – Tarvin Lock Cottage - Single storey side extension, erection of external decking area and internal alterations including formation of two windows on rear elevation and reinstatement of original staircase between ground and lower ground floor
16/00155 – 87 Heath Lane – new care home

189c The following Notification of Appeal had been received:

Details of appeal venue for site of Centurion – St Mary’s Centre, Chester

189d The following details of Planning Committee had been received:

16/00155 – Proposed 81 bed care home Heath Lane – opportunity to speak at Planning Committee meeting on 1st March

190 CORRESPONDENCE & EMAILS RECEIVED

CW&C – response from J Ellis Jones in relation to issues raised about bus services in V Cross Notification of various road closures/diversionary routes around Chester Details of road closures and diversions in the Chester area Confirmation of receipt of a valid premises licence application for VXCC Confirmation of receipt of application for building regulations for VXCC Notification of intention of Guilden Sutton PC to designate the civil parish as a neighbourhood area for the purposes of producing a Neighbourhood Plan
ChALC – confirmation that Cllr Bulmer had been elected onto the ChALC Finance Committee and in addition, to the LEP Low Carbon Economy Board. E-bulletins Details of Roles & Responsibilities training session at Crewe on 14 th March Clerks & Councils Direct Minutes of the Chester & Vale Royal Area meeting
Police – surgery poster for March Vicars Cross Advice that an FOI request had been made by the BBC in relation to the withdrawal of financial support for the PCSO for the parish PCSO report February 2016
Huntington clerk – request to nominate a councillor to join a Working Group re Travel Solutions
Jolliffe & Co – Deed of Dedication in relation to Thackeray Drive playing fields
Land Registry – confirmation of application to register a restriction against Thackeray Drive playing fields
Thank you email from Boughton Heath Allotment Association Chair
Request for copy notice and newspaper advert from CW&C Licensing Team
Cheshire Fire Service – notification of fire safety audit at VXCC 21 st April
Countrywide – grounds maintenance schedule and costings for 2015.2017
Caldy Valley Centre – papers for JMC meeting
Record of complaints logs from residents Becketts Lane re planning application at No 65
JDH – details for internal audit to take place during April and May 2016
BDO – notification of annual audit for 25 th July 2016
Complaint from a Bachelors Lane resident re dogs in Vaughans Lane play area and youths partying at night

191. ANY OTHER BUSINESS

191a	Cllr Jones reported that the second planning application relating to the site of the Centurion was refused by officers and had not gone to the planning committee. The Planning Inspector was due to hear an appeal into the refusal of the first planning application later that week at St Mary's Centre and the outcome should be known in four to six weeks' time.
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191. TO AGREE THE EXCLUSION OF THE CLERK AND PUBLIC FOR PART TWO OF THE MEETING

It was agreed to exclude the clerk and members of the public for Part 2 of the meeting.

The next meeting is to be held on Monday 18th April 2016 at Bishops' High School, Vaughans Lane, Gt Boughton, Chester and commencing at 7.30pm.