

MINUTES OF THE GREAT BOUGHTON PARISH COUNCIL MEETING HELD ON MONDAY  
18<sup>TH</sup> APRIL 2016 AT BISHOPS' HIGH SCHOOL, VAUGHANS LANE, GT BOUGHTON,  
CHESTER

**PRESENT:**

Cllrs	Keith Scargill (Chair)	Trevor Jones
	Peter Bulmer	Krissie Myler
	Helen Cross	Andrew Pannell
	Jo Evans	John Salt
	John Griffiths	Martin Whiteley
	Nigel Haslock	

**PART ONE**

**1. APOLOGIES**

Apologies for absence were received from Cllrs Bev Fraser and Sue Rigby. An apology for late arrival was received from Cllr Evans.

Apologies were also received from John Tacon (co-optee Comms & Events sub-committee) and from Keith Board and Pamela Hall (CW&C ward councillors).

**2. DECLARATIONS OF INTEREST**

Cllr T Jones declared an interest in the Centurion Action Group, Cllrs J Griffiths and J Salt in Cheshire Fire Service.

**3. PCSO UPDATE**

PCSO Neil Denby had been unable to attend the meeting but had forwarded his monthly performance sheet which had been circulated to councillors in advance of the meeting.

**4. OPEN FORUM**

A local resident asked about the relationship between the parish council and the Vicars Cross Dynamos as she had heard rumours that the parish council were opposed to the club using the playing pitches at Thackeray Drive. Cllr Haslock explained that, to the contrary, the parish council were trying to establish a service level agreement with the club relating to games at Thackeray Drive and use of the VXCC for toilet and changing purposes.

Mr King reported that the verge to the rear of the shops at Oldfield Drive was still being affected by large delivery lorries to the Spar, and asked the clerk to write once more in support of some action being taken to resolve the issue.

Ms Woolf reported that temporary fencing around a new grass verge at 49 Becketts Lane was still in place several weeks after being erected and asked the clerk to find out if there was a time limit allowable.

**5. MINUTES OF MEETINGS**

RESOLVED: that the following minutes be approved as correct records:

Parish Council meeting on 21st March 2106, Comms & Events sub-committee meeting on 7<sup>th</sup> April 2016, Finance sub-committee meeting on 11<sup>th</sup> April 2016.

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Subject to the following amendment, the minutes of the VXCC sub-committee meeting held on 11<sup>th</sup> April 2016:

Page 2 item 6 – remove second recommendation relating to a deadline to be imposed for the SLA to be agreed

**6. MATTERS ARISING AND ACTION POINTS, AND TO DISCUSS AND CONSIDER RECOMMENDATIONS FOR APPROVAL**

RESOLVED: that all recommendations in the sets of minutes (Part One) be approved once the amendment suggested in Item 5 above has been made

**7. FINANCIAL RISK ASSESSMENT – ACTION PLAN**

RESOLVED: that the Financial risk Assessment Action Plan be approved and worked through by the most appropriate sub-committee.

**8. ANNUAL ASSEMBLY MEETING**

The Vice-Chair reminded councillors about the forthcoming Annual Assembly meeting on 23<sup>rd</sup> April at VXCC and hoped as many as possible would attend to support the PCSO, several charities and local groups who were manning a table and providing information for those attending. There would also be a speaker on the subject of pest control.

**9. CASUAL VACANCIES**

The clerk reported that there had been no request for an election following the posting of the notice of two vacancies in the south ward for the statutory period.

RESOLVED: that the clerk re-visit the counting of the votes for the three candidates who had earlier applied to fill the seats, which was abandoned when CW&C Council advised that the parish council had to fill them officially and not by co-option. The clerk was asked to count the votes and offer the seats to the two candidates with the most votes.

**10. TO CONSIDER REQUEST FOR 20MPH SPEED LIMIT IN GREEN LANE VICARS CROSS**

Councillors discussed the request from a local resident for a 20mph speed limit along Green Lane Vicars Cross. Cllr Evans thought that CW&C Council had already agreed a 20mph speed limit in principle for urban areas close to a school and it was suggested that the clerk find out more information including potential timescales, if the speed humps would be removed and if the reduced limit would be monitored and enforced.

**11. USE OF THACKERY DRIVE FIELD**

Cllr Haslock reported that following the grant from Sport England to improve the football pitches at Thackeray Drive, the parish council had been trying to finalise a service level agreement with Vicars Cross Dynamos to ensure the now higher standard of maintenance of the field required, was put into place. In addition, a proper and formal arrangement for use of the community centre's changing rooms and toilet facilities by the club was required as the

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Centre's bookings were on the increase and it was essential that toilets in particular were suitable for use by the next user groups.

Progress had been made with the **draft** SLA with offers from the Dynamos to carry out, and be financially responsible for, several areas of management of the pitches. However, the agreeing and signing the SLA needed to be undertaken in place as soon as possible. The VXCC sub-committee held the previous week had recommended that a deadline be set for 1<sup>st</sup> July 2016 for a mutually agreeable SLA to be signed, or formal use of the field and VXCC facilities could be withdrawn.

Cllr Haslock said that there was already a gentleman's agreement in place over the use of the field but what was lacking was the clarification of the roles and responsibilities of both the parish council and Vicars Cross Dynamos, and this would be formalised by the signing of a SLA.

Cllr Salt felt that it was unreasonable to deny children and young adults using the football pitches access to the Centre if the weather was inclement and proposed that no deadline be imposed.

RESOLVED: that

- The second bullet point in Item 6 of the minutes of the VXCC sub-committee meeting on 11<sup>th</sup> April should be removed in its entirety
- A letter be sent to the Dynamos expressing concern that no agreement had yet been made in the form of an SLA between the Club and the parish council, and urging them to complete the process as soon as possible
- The matter be discussed again at the May parish council meeting if the situation remains unresolved

## **12. REPORTS OF ANY MEETINGS ATTENDED BY COUNCILLORS AND THE CLERK**

The following attendance at meetings was reported:

**PB:** 5/4 – VXCC sub-committee mtg; 6/4 – ChALC executive board mtg; 7/4 – Comms & Events sub-committee mtg; 11/4 – finance sub-committee mtg

**KS:** 23/3 – Centurion planning appeal; 23/3 – Parish Plan Implementation Group mtg; 7/4 – Comms & Events sub-committee mtg; 11/4 – finance sub-committee meeting; 18/4 Caldly Valley sub-committee mtg

**TJ:** 23/3 – Centurion planning appeal; 11/4 – VXCC sub-committee mtg

**JE:** 23/3 – Centurion planning appeal; 12/4 – play area review mtg

**AP:** 23/3 – Centurion planning appeal

**HC:** 7/4 – Comms & Events sub-committee mtg; 11/4 – finance sub-committee mtg

**SR:** 7/4 – Comms & Events sub-committee mtg

**KM:** 11/4 – VXCC sub-committee mtg

**NH:** 5/4 – VXCC sub-committee mtg, 11/4 – VXCC sub-committee mtg; 11/4 – Finance sub-committee mtg; 12/4 – play area review meeting; 18/4 – VXCC CM objectives setting mtg

**Clerk:** 22/4 – mtg Streetscene; 5/4 – mtg CM VXCC; 5/4 – VXCC sub-committee mtg; 7/4 – mtg CM VXCC; 7/4 – mtg with KS & PB; 7/4 – Comms & Events sub-committee mtg; 11/4 – mtg new tenant Pearl Lane allotment colony; 11/4 – VXCC sub-committee mtg; 11/4 – Finance sub-committee mtg; 18/4 – Caldly Valley sub-committee mtg; 18/4 – VXCC CM objectives setting mtg

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Cllr Pannell reported his, and other parish councillors' attendance at the hearing into the Centurion planning appeal and said that the outcome was probably expected within two months.

**13. ACCOUNTS**

13a Balances

Nat West Bank	14553.83
National Savings	50172.82
Josh's Project	12132.20
VXCC	22012.10

13b The following income had been received:

Allotment rents	484.04
VXCC lettings	940.00

13c The following accounts were due for payment:

ChALC	Affiliation fee 2016.2017	1429.31
	Copy Local Council Review	17.00
Mid-Cheshire Footpath Society	Subscription	8.00
SLCC	subscription	179.00
Cheshire Community Action	subscription	100.00
Dee Valley Water	Water bill allotment	3.39
Morral Play Services	March inspections	204.00
Sarah Tyson	Gatelocking	66.00
Peter Powell	Gatelocking	69.00
Peter Powell	Litter picking	31.40
Jane Fortune	Gatelocking	69.00
C Clark	Salary & mileage	1467.23
CPFA	subscription	22.00
VXCC	Business rates, opening for party, March cleaning, architect fees, gas boiler service, Centre Manager's salary & mileage, Handyman work	2209.97

13d The following accounts had been paid:

Duncan Ross	Valuation 6 payment Sport England project	666.89
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13e The following accounts had been paid via business debit card:

Hobs	Posters/leaflets for Annual Assembly	46.80
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**14. PLANNING APPLICATIONS**

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14a The following Notifications of Application had been received:

16/00913 – 2 Sandringham Ave - first floor side extension and increase width of existing single storey rear extension

16/00927 – 1 Vaughans Lane – 2-storey side and single storey rear extension

16/01098 – 26 Daniell Way - first floor side extension, raise chimney height and alteration to windows

16/01153 – 19 Sutherland Way - alteration and extension of existing garage to form habitable accommodation

RESOLVED: that no objections be made subject to all neighbours and other interested parties being included in the consultation process

14b The following Notifications of Permission had been received:

16/00578 – 6 Queens Rd - proposed two storey side extension and roof conversion with dormer extension to existing roof, and new front porch extension.

16/00193 – Orchard Cottage, Heath Lane – single storey rear extension

14c The following Notification of Refusal had been received:

15/04757 – The Centurion - Demolition of existing building and erection of 2 storey 64 bed residential care home with associated car parking and landscaping - Amendment to application 15/00239/FUL

## 15 CORRESPONDENCE & EMAILS RECEIVED

John Tacon – observations about GBPC's discussion re fracking at March 2016 meeting
ChALC – E bulletins
Reminder of the next Chester Area Meeting on 27 <sup>th</sup> April in Huntington
CW&C Council – Local Plan -Travel Planning Guidance SPD
Advice re closure of Sandy Lane Boughton
Notification that the application for a premises licence was to go to committee on 26 <sup>th</sup> April following one objection received – NH & CC to attend
Invitation to attend screening of the "The Divide" documentary - Monday 9th May
Invitation to respond to PROW consultation – to be passed to Planning sub/cttee
Invitation to respond to Sport Facilities Survey
Local resident – complaint that litter bins have been removed from Whitchurch Road
HMRC – new tax codes from April 2016
Mid-Cheshire Footpath Society – invitation to AGM on 28 <sup>th</sup> April 2016
Invitation to complete and submit a questionnaire relating to sports strategy for the Chester area
Cestrian Scouts – notification of Jamboree 14-16 <sup>th</sup> October at Scout Hut Thackeray Drive
Morrall Play – monthly inspection reports
Complaint about nuisance at Dulverton Avenue amenity area
CPFA – Annual Report

## 16. ANY OTHER BUSINESS

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16a	Cllr Salt passed the contact details for a Shaftesbury Avenue resident who may want to raise a local issue, to the clerk, and asked her to make contact.
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**17. TO AGREE THE EXCLUSION OF THE CLERK AND PUBLIC FOR PART TWO OF THE MEETING**

It was agreed to exclude the clerk and members of the public for Part 2 of the meeting.

**The next meeting is to be held on Monday 16<sup>th</sup> May 2016 at Vicars Cross Community Centre, Thackeray Drive, Vicars Cross, Chester and commencing at 7.30pm.**